

# Interstate Communication Control Record (ICCR)

STD/HIV Project Areas Point of Contacts (POC) Listing with  
Data Sharing Protocols

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DSTDP

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# Introduction

## **Background**

For several decades, states, territories, and large cities have been using the Interstate Communication Control Record (ICCR) as a resource for STD/HIV programs to systematically maintain confidentiality while sharing personal information between jurisdictions to conduct public health prevention activities. ICCR facilitates data sharing to ensure at-risk or infected individuals are offered STD/HIV prevention services outside of the initiating jurisdiction. This includes the confidential follow-up of exposed sex partners, infected persons who need treatment or other services, and others in need of STD prevention services. ICCR consists of a roster of STD/HIV prevention program points of contact (POCs) in the United States, Puerto Rico, and affiliated US territories. These POCs have been authorized by their STD program directors to accept and share free odds prediction for today confidential public health information from one jurisdiction to another so that individuals in need of prevention services may be reached promptly, professionally, and confidentially.

In recent years ICCR has been maintained and updated by the State of Florida and more recently by the National Coalition of STD Directors (NCSDD). CDC appreciates the contributions made by Florida and NCSDD in support of cross-jurisdictional prevention efforts. Beginning with this revised 2012 version, DSTDP will maintain ICCR.

## **How to use this Document**

ICCR should be used to identify and confidentially contact health department POCs in other jurisdictions to inform them about individuals in their jurisdiction in need of STD/HIV prevention services. Examples of when ICCR may be used to conduct out of jurisdiction (OOJ) activities include individuals living in another state who either have tested positive for an STD or have been named as a sex partner of an infected person. Health Departments, ICCR Coordinators, Surveillance, and STD/HIV Program Staff may use ICCR. When cross-jurisdictional public health follow-up is needed, staff should gather all pertinent locating, medical, and risk information of the individual in need of services and share it confidentially with their jurisdiction's ICCR POC. The initiating ICCR POC will then contact the ICCR POC in the receiving jurisdiction; using ICCR to identify the receiving POC, the acceptable mechanism for information sharing, and type of investigations that are accepted. In addition to POCs, ICCR lists the type of follow-up each jurisdiction accepts and the desired method of communication. Through these established points of contact, jurisdictions may share data efficiently and confidentially. States, territories, and Washington DC are listed alphabetically in ICCR. Large urban areas that directly accept OOJ referrals are listed immediately following their state (e.g. Chicago ICCR POCs are provided following Illinois). Health departments who would like to update their contact information or who have questions or comments on ICCR should contact Robin Senior, CDC ICCR Coordinator, at 404-639-8183 or [fzu1@cdc.gov](mailto:fzu1@cdc.gov)

## **Confidentiality**

Health Departments should consult and follow the recommendations in the Data Security and Confidentiality Guidelines

(See: <http://www.cdc.gov/nchhstp/programintegration/docs/PCSIDataSecurityGuidelines.pdf> ) to ensure confidentiality is protected and maintained across jurisdictions. Communications between public health jurisdictions, including the protection of confidential information, is the responsibility of each project area. Information sharing between jurisdictions should be limited to the ICCR Coordinators to ensure confidentiality is maintained. Moreover, the Data Security and Confidentiality Guidelines recommend that written data sharing plans serve as a starting point for discussion about data sharing between public health programs. Having a plan in writing can also formalize procedures and help resolve any conflicts. (See page 7 of the Data Security and Confidentiality Guidelines). CDC is not directly involved in the sharing of confidential data through ICCR. Health departments should work collaborative to protect confidentiality across jurisdictions.

Health Departments considering the use of facsimile machines to share information should refer to Appendix F of the Data Security and Confidentiality Guidelines, “Guidelines for the Use of Facsimile Machines”, to identify ways to protect confidentiality when using fax machines. For your convenience, the ‘Guidelines for the Use of Facsimile Machines’ are also provided on page 74 of this document.

Health Departments considering using mail to transmit their confidential information should develop and follow a written policy on mailing confidential materials for their jurisdiction (for more information see Standard 4.3 on p. 26 in the Data Security and Confidentiality Guidelines). Regardless of the mechanism, confidential public health information should be shared securely and promptly to ensure public health follow-up is timely and confidential wherever it occurs.

# ALABAMA

Alabama Department of Public Health-STD Division  
201 Monroe St.  
Montgomery, AL 36104

Hours of Operation: 8:30 am - 5:00 pm EST

Note: OOH information must provide minimum patient location information e.g. name or telephone number or address or all of the above.

Point of Contact:  
Supervisor Beverly Frank  
Main Number: 334-206-2772

## Syphilis

POINT OF CONTACT: Tonya Snider  
EM: Tonya.Snider@adph.state.al.us  
PH: 334 206-2775 (confidential voice)  
FX: 334-206-2768

Syphilis stages/reactors accepted and followed: All syphilis stages.  
Method(s) of transmitting confidential patient data: Securely call, fax, or mail to POC.  
Return of disposition/time frame: Yes; two weeks

## HIV

POINT OF CONTACT: Dorothy Easterly  
EM: Dorothy.Easterly@adph.state.al.us  
PH: 334-206-2759 (confidential voice)  
FX: 334-206-2768

HIV cases/contacts followed: All HIV cases/contacts.  
Method(s) of transmitting confidential patient data: Securely call, fax, or mail to POC.  
Return of disposition/time frame: Yes; one month

## Gonorrhea (GC)

POINT OF CONTACT: Pat Johnson  
EM: Pat.Johnson@adph.state.al.us  
PH: 334-206-7032 (confidential voice)  
FX: 334-206-2768

GC cases/contacts accepted and followed: All GC cases/ contacts.  
Method(s) of transmitting confidential patient data: Securely call, fax, or mail to POC.  
Return of disposition/time frame: Yes; two weeks.

## Chlamydia (CT)

POINT OF CONTACT: Pat Smith  
Method(s) of transmitting confidential patient data: Securely mail all correspondence to: Pat Smith; 201 Monroe St., Montgomery, AL 36104.  
Return of disposition/time frame: Yes, two weeks.

# ALASKA

State of Alaska

Dept. of Health & Social Services

Section of Epidemiology – HIV/STD Program

3601 C Street, Suite 540

Anchorage, AK 99503

Hours of Operation: 8:00am and 4:30pm (Alaska time zone)

(Alaska time zone is 4 hours behind East Coast)

## Syphilis

POINT OF CONTACT: Donna Cecere

PH: 907-269-8056 (confidential line)

EM: donna.cecere@alaska.gov

Backup POC: Derek Monroe

EM: derek.monroe@alaska.gov

PH: 907-269-8059 (confidential line)

FX: 907-561-4239 (confidential line).

Syphilis stages/reactors accepted and followed: All P&S, EL cases and all named partners, sexual network contacts, and associates. Internet partners will be followed.

Method(s) of transmitting confidential patient data: Call POC.

\*Please include originating agency name and point of contact information on all transmissions.

Return of disposition/time frame: All dispositions will be returned upon completion of investigation.

For syphilis record searches only, contact: Jaylynn Backus at

907-269-8063 (confidential line); Spencer Castle at 907-269-8064 (confidential line) FX: 907-561-4239 (confidential line).

## HIV

POINT OF CONTACT: Melissa Boyette

EM: melissa.boyette@alaska.gov

PH: 907-269-8057 (confidential line) \*If not available, leave message or securely fax FR

FX: 907-561-4239 (confidential line).

HIV cases/contacts followed: All named partners, sexual network contacts and associates; all newly identified infections; prior infections with a current STD or when named as an unsafe partner. Internet partners will be followed.

Method(s) of transmitting confidential patient data: Securely call or fax POC.

\*\*Please include originating agency name and point of contact information on all transmissions.

Return of disposition/time frame: All dispositions will be returned upon closure.

## Gonorrhea (GC)

POINT OF CONTACT: Spencer Castle

EM: spencer.castle@alaska.gov

PH: 907-269-8064 (confidential line)

GC Backups: Jaylynn Backus

EM: jaylynn.backus@alaska.gov  
PH: 907-269-8063 (confidential line)

Or:

Derek Monroe

EM: derek.monroe@alaska.gov  
PH: 907-269-8059 (confidential line)

GC cases/contacts accepted and followed: Infected and untreated; named partners within 60 day critical period; and morbidity reports on Alaskan residents.

Method(s) of transmitting confidential patient data: Securely call or fax POC

Morbidity reports that do not require follow-up may be securely mailed to:

ATTN: Spencer Castle  
State of Alaska  
Dept. of Health & Social Services  
Section of Epidemiology – HIV/STD Program  
3601 C Street, Suite 540  
Anchorage, AK 99503

\*Please include originating agency name and point of contact information on all transmissions.

Return of disposition/time frame: All dispositions will be returned upon completion of investigation.

#### Chlamydia (CT)

POINTS OF CONTACT: Spencer Castle

EM: spencer.castle@alaska.gov  
PH: 907-269-8064 (confidential line)

Jaylynn Backus

EM: jaylynn.backus@alaska.gov  
PH: 907-269-8063 (confidential line)

Backup: Derek Monroe

EM: derek.monroe@alaska.gov  
PH: 907-269-8059 (confidential line)

CT cases/contacts accepted and followed: Infected and untreated; named partners within 60 day critical period and morbidity reports on Alaskan residents.

Method(s) of transmitting confidential patient data: Call POC at 907-269-8064.

Hours of Operation: 8:00am and 4:30pm (Alaska time zone) or Fax to 907-561-4239 (confidential). Morbidity reports that do not require follow-up may be mailed to: ATTN: Spence Castle (State of Alaska address).

\*\*Please include originating agency name and point of contact information on all transmissions.

Return of disposition/time frame: All dispositions will be returned upon completion of investigation.

# **ARIZONA**

Arizona Department of Health Services  
150 N. 18th Ave., #140  
Phoenix, AZ 85007

PH: 602-364-3661

Hours of Operation: 8:00 am to 5:00 pm PDT summer, MST winter. (AZ does not have DST)

## Syphilis

POINT OF CONTACT: Keith Scaggs

EM: scaggsk@azdhs.gov

PH: 602 364-4666

FX: 602 364-2119 (confidential fax)

Syphilis stages/reactors accepted and followed: All syphilis reactors and partners to syphilis cases. Please provide as much locating information as possible.

Method(s) of transmitting confidential patient data: Securely call or fax POC.

Return of disposition/time frame: Yes, two weeks. Call POC to check if needed.

## HIV

POINT OF CONTACT: Linda Diaz

PH: 602-364-3612

EM: linda.diaz@azdhs.gov

HIV cases/contacts followed: All newly identified infections.

Method(s) of transmitting confidential patient data: Securely call or fax POC.

Return of disposition/time frame: Yes, two weeks.

## Gonorrhea (GC)

POINT OF CONTACT: Keith Scaggs (Same contact information as listed above).

GC cases/contacts accepted and followed: All Gonorrhea cases are accepted.

Method(s) of transmitting confidential patient data: Call or fax POC.

Return of disposition/time frame: No dispositions.

## Chlamydia (CT)

POINT OF CONTACT: Keith Scaggs (Same contact information as listed above).

CT cases/contacts accepted and followed: All CT cases are accepted.

Method(s) of transmitting confidential patient data: Call or fax POC.

Return of disposition/time frame: No dispositions.

# **ARKANSAS**

Arkansas Dept. of Health  
Division of HIV/STD/Hepatitis C Section  
4815 W Markham St Mail slot # 33  
Little Rock, AR 72205-3867



Hours of Operation: 8:00 am – 4:30 pm Monday – *Thursday* CST (except holidays).

### Syphilis

POINT OF CONTACT Marie Wilson

EM: Eleanor.Wilson@arkansas.gov

PH: 501-280-4036

FX: 501.661.2035

Syphilis stages/reactors accepted and followed: Partners, associates and sexual network contacts, all syphilis reactors under 45; all pregnant patients.

Method(s) of transmitting confidential patient data: Call, fax or mail POC.

Return of disposition/time frame: Yes, twenty days (allowed ten working days).

### HIV

POINT OF CONTACT Keeven Murphy

EM: Keeven.Murphy@arkansas.gov

PH: 501-661-2887

FX: 501-280-4120

HIV cases/cases followed: All

Method(s) of transmitting confidential patient data: Call, fax or mail POC.

Return of disposition/time frame: Yes, twenty days (ten working days).

### Gonorrhea (GC)

POINT OF CONTACT: Jawaski Fisher

Jawaski.Fisher@arkansas.gov.

PH: 501-280-4143

FX: 501-661-2035

GC cases/contacts accepted and followed: All

Method(s) of transmitting confidential patient data: Call, fax or mail POC.

Return of disposition/time frame: Yes, twenty days (ten working days).

### Chlamydia (CT)

POINT OF CONTACT: Marlene Roy

PH: 501-661-2140

FX: 501.661.2035

EM: Marlene.Roy@arkansas.gov.

CT cases/contacts accepted and followed: All

Method(s) of transmitting confidential patient data: Call, fax or securely mail POC

Return of disposition/time frame: Yes, twenty days (ten working days)

## **CALIFORNIA**

(Not including Los Angeles or San Francisco; these areas are listed below)

California Department of Public Health

STD Control Branch, MS 7320

1616 Capitol Avenue, Suite 74.324

Sacramento, CA 95899-7377

Hours of Operation: 8:00am – 4:00pm PST

Syphilis

Berlene Osafo-Mensah (Same address as listed above)

PH: 916-552-9799 (with confidential voice mail)

FX: 916-440-5348

EM: stdsurv@cdph.ca.gov.

Syphilis stages/reactors accepted and followed: All P&S, EL; reactors followed per California Project Area (CPA) reactor grid and local health jurisdiction reactor grids.

Method(s) of transmitting confidential patient data: Call or fax POC.

Return of disposition/time frame: Yes, two weeks-one month (depending on local HD).

HIV:

POINT OF CONTACT for HIV Test Result Referral: Julia Zuo

PH: 916-449-5881, (PST)

Method(s) of transmitting confidential patient data: Will accept reports only by telephone.

Partners to HIV

POINT OF CONTACT: Berlene Osafo-Mensah (Same contact information as listed above)

Method(s) of transmitting confidential patient data: Call or fax POC .

Return of disposition/time frame: Yes, two weeks- one month (depending upon local HD).

Gonorrhea (GC)

POINT OF CONTACT: Berlene Osafo-Mensah (Same contact information as listed above)

GC cases/contacts accepted and followed: Only accepts and follows up on patients who are infected with GC and need treatment.

Method(s) of transmitting confidential patient data: Call or fax POC.

Return of disposition/time frame: Yes, Two weeks-one month (depending upon local health jurisdiction).

Chlamydia (CT)

POINT OF CONTACT: Berlene Osafo-Mensah (Same contact information as listed above)

CT cases/contacts accepted and followed: Only accepts and follows up on patients who are infected with CT and need treatment.

Method(s) of transmitting confidential patient data: Call or fax POC.

Return of disposition/time frame: No

## **LOS ANGELES**

Los Angeles County Department of Public Health, STD Program

2615 S. Grand Ave, Room 500

Los Angeles, CA 90007-2608

Hours of Operation: 6:00am – 3:30pm. PST

### Syphilis

POINT OF CONTACT: Tracy Smith

EM: trsmith@ph.lacounty.gov

PH: (213) 744-4574

FX: (213) 741-9245 (both lines are confidential).

Syphilis stages/reactors accepted and followed: Positive syphilis labs, partners to primary, secondary, and early latent.

Method(s) of transmitting confidential patient data: Phone or fax POC.

Return of disposition/time frame: Yes, two weeks.

### HIV

POINT OF CONTACT: Tracy Smith (Same contact information as listed above)

HIV cases/contacts followed: Newly identified infections; prior infections and co-infections.

Method(s) of transmitting confidential patient data: Phone or fax POC. (both lines confidential).

Return of disposition/time frame: Yes, thirty days.

### Gonorrhea (GC)

POINT OF CONTACT: Tracy Smith (Same contact information as listed above)

GC cases/contacts accepted and followed: Will receive positive GC cases not treated; contacts should be securely mailed.

Method of transmitting confidential patient data: Call or fax POC (both lines are confidential)

Return of disposition/time frame: Yes, two weeks

### Chlamydia (CT)

POINT OF CONTACT: Tracy Smith (Same contact information as listed above)

CT cases/contacts accepted and followed: Positive CT cases not treated; Contacts can be mailed.

Method of transmitting confidential patient data: Call or fax POC (both lines are confidential)

Return of disposition/time frame: Yes, two weeks

## **SAN FRANCISCO**

STD/HIV Program

San Francisco City Clinic

356 Seventh St.

San Francisco, CA 94103

Hours of Operations: Mon – Fri 8:00am – 5:00pm, PST.

### Syphilis

POINT OF CONTACT: Gloria Calero

EM: Gloria.Calero@sfdph.org

PH: 415-487-5531

FX: 415-431-4628 (confidential)

Syphilis stages/reactors accepted and followed: All syphilis stages/reactors.

Method(s) of transmitting confidential patient data: Phone or fax POC. (fax is confidential).

Return of disposition/time frame: Yes, (whenever possible) within two (2) weeks.

## HIV

POINT OF CONTACT: Gloria Calero (Same contact information as listed above)

HIV cases/contacts followed: All newly infected persons and contacts.

Method(s) of transmitting confidential patient data: Phone or fax POC. (fax is confidential).

Return of disposition/time frame: Yes, (whenever possible) within two weeks.

## Gonorrhea (GC)

POINT OF CONTACT: Monica Lee

EM: Monica.Lee@sfdph.org.

PH: 415-487-5587

GC cases/contacts accepted and followed: infected and untreated cases only.

Method(s) of transmitting confidential patient data: Phone or fax POC. (fax is confidential).

Return of disposition/time frame: Yes, (whenever possible) within two weeks.

## Chlamydia (CT)

POINT OF CONTACT: Monica Lee (Same contact information as listed above)

CT cases/contacts accepted and followed: infected and untreated cases only.

Method(s) of transmitting confidential patient data: Phone or fax POC. (fax is confidential).

Return of disposition/time frame: Yes, (whenever possible) within two weeks.

# **COLORADO**

Colorado Dept. of Public Health & Environment

STD Registry

DCEED-STD-A3

4300 Cherry Creek Drive South

Denver, CO 80246-1530

Hours of Operation: 8:00am to 5:00pm MT

## Syphilis

POINT OF CONTACT: Nedra R Freeman

EM: nedra.freeman@state.co.us.

PH: 303-692 2694

FX: 303-782 5393

Syphilis stages/reactors accepted and followed: All P&S, EL/ All reactors and all ages.

Method(s) of transmitting confidential patient data: Phone or fax POC

Return of disposition/time frame: Yes, Two weeks

## HIV

POINT OF CONTACT: Nedra R Freeman

HIV cases/contacts followed: All newly identified infections, prior infection with a current STD.

Method(s) of transmitting confidential patient data: Phone or fax POC.

Return of disposition/time frame: Yes, thirty days

Gonorrhea (GC)

POINT OF CONTACT: Nedra R Freeman

GC cases/contacts accepted and followed: infected and untreated only.

Method(s) of transmitting confidential patient data: Phone or fax POC.

Return of disposition/time frame: No

Chlamydia (CT)

POINT OF CONTACT: Nedra R Freeman

CT cases/contacts accepted and followed: infected and untreated only.

Method(s) of transmitting confidential patient data: Phone or fax POC

Return of disposition/time frame: No

## **CONNECTICUT**

Connecticut Department of Health

410 Capitol Avenue,

MS#11STD

Hartford, CT 06134-0308

Hours of Operation: 9:00am – 4:00pm

Syphilis

POINT OF CONTACT: Angela Cumberbatch

EM: angela.cumberbatch@ct.gov

PH: 860-509-7920

Syphilis stages/reactors accepted and followed: All syphilis stages/reactors accepted.

Method(s) of transmitting confidential patient data: Call or fax POC.

Return of disposition/time frame: four weeks

HIV

POINT OF CONTACT: Angela Cumberbatch (Same contact information as listed above)

HIV cases/contacts followed: All cases and contacts are followed.

Method(s) of transmitting confidential patient data: Call or fax POC.

Return of disposition/time frame: four weeks

Gonorrhea (GC)

POINT OF CONTACT: Angela Cumberbatch (Same contact information as listed above).

GC cases/contacts accepted and followed: All cases/contacts

Method(s) of transmitting confidential patient data: Call or fax POC.

Return of disposition/time frame: four weeks

Chlamydia (CT)

POINT OF CONTACT: Angela Cumberbatch (Same contact information as listed above).

CT cases/contacts accepted and followed: All cases/contacts

Method(s) of transmitting confidential patient data: Call or fax POC.

Return of disposition/time frame: four weeks

## **DELAWARE**

State of Delaware  
Division of Public Health  
STD Program  
417 Federal Street  
Dover, DE 19901

Hours of Operation: 7:00am – 2:00pm, EST

### Syphilis

POINT OF CONTACT: Sheri Swackhammer  
PH: 302-744-1025 (direct line)  
EM: Sheri.Swackhammer@state.de.us.  
Syphilis stages/reactors accepted and followed: All P&S, EL/ all reactors under age 60.  
Method(s) of transmitting confidential patient data: Call POC.  
Return of disposition/time frame: Yes, two weeks

### HIV

POINT OF CONTACT: Sheri Swackhammer (Same contact information as listed above).  
HIV cases/contacts followed: All new infections; prior infections with a current STD  
Method(s) of transmitting confidential patient data: Call POC.  
Return of disposition/time frame: Yes, two weeks.

### Gonorrhea (GC)

POINT OF CONTACT: Sheri Swackhammer (Same contact information as listed above)  
GC cases/contacts accepted and followed: infected and untreated patients only.  
Method(s) of transmitting confidential patient data: Call POC for infected, untreated follow-ups.  
Securely mail contacts to: Sheri Swackhammer DPH/STD Program, 417 Federal Street,  
Dover, DE 19901.  
Return of disposition/time frame: No

### Chlamydia (CT)

POINT OF CONTACT: Sheri Swackhammer (Same contact information as listed above)  
CT cases/contacts accepted and followed: infected and untreated patients only.  
Method(s) of transmitting confidential patient data: Call POC for infected, untreated follow-ups.  
Mail contacts to: Sheri Swackhammer DPH/STD Program, 417 Federal St., Dover, DE 19901.  
Return of disposition/time frame: No

## **FLORIDA**

Florida Department of Health  
2585 Merchants Row Blvd  
Bin A-19  
Tallahassee, FL 32311

Hours of Operation: 8:00am to 5:00pm, EST

Syphilis

POINT OF CONTACT: Valerie Ellis

EM: Valerie.Ellis@doh.state.fl.us

PH: 850-245-4325

FX: 850-414-8103

Syphilis stages/reactors accepted and followed: all stages/reactors.

Method(s) of transmitting confidential patient data: Call, fax, or mail ATTN: Valerie Ellis (To address listed above).

Return of disposition/time frame: Two weeks

HIV

POINT OF CONTACT: Valerie Ellis (Same contact information as listed above)

HIV cases/contacts followed: All HIV positives; partners with exposure dates greater than one year. If patient is a spouse we will follow exposure ten years back.

Method(s) of transmitting confidential patient data: Call, fax, or mail ATTN: Valerie Ellis

Return of disposition/time frame: One month

Gonorrhea (GC)

POINT OF CONTACT: Valerie Ellis (Same contact information as listed above).

GC cases/contacts accepted and followed: all GC cases and contacts.

Method(s) of transmitting confidential patient data: Call, fax, or mail ATTN: Valerie Ellis.

Return of disposition/time frame: Two weeks

Chlamydia (CT)

POINT OF CONTACT: Valerie Ellis (Same contact information as listed above)

CT cases/contacts accepted and followed: all CT cases and contacts.

Method(s) of transmitting confidential patient data: Call, fax, or mail ATTN: Valerie Ellis.

Return of disposition/time frame: Two weeks

**GEORGIA**

Georgia Department of Public Health

STD Office

2 Peachtree Street NW 13<sup>th</sup> Floor

Atlanta, GA 30303

Phone: 404-657-2594 and 404-657-4226

Fax: 404-657-3133

Hours of Operation: 8:00am – 3:30pm EST

### Syphilis

POINT OF CONTACT: Latasha Terry, STD Surveillance Manager

EM: lssmith1@dhr.state.ga.us

PH: 404-657-4226

FX: 770-357-4878

or

Sonji Casterlow, Surveillance Coordinator

EM: Scasterlow@dhr.state.ga.us

PH: 404-657-2594

FX: 770-357-4878

Syphilis stages/reactors accepted and followed: All syphilis less than one year from date of specimen or exposure.

Method(s) of transmitting confidential patient data: phone, fax, and mail.

Return of disposition/time frame: Fourteen days for contacts. No return; disposition on positive reactors upon request.

### HIV

POINT OF CONTACT: Sonji Casterlow and Latasha Terry (Same as listed above)

HIV cases/contacts followed: Less than one year from date of specimen or last exposure; spouse - up to ten years.

Method(s) of transmitting confidential patient data: phone, fax and mail (actual lab report is needed for initiation for all positive field records).

Return of disposition/time frame: Thirty days for contacts. Return disposition on HIV positive reactors upon request.

### Gonorrhea (GC)

POINT OF CONTACT: Sonji Casterlow and Latasha Terry (Same as listed above)

GC cases/contacts accepted and followed: All

Method(s) of transmitting confidential patient data: phone, fax and mail.

Return of disposition/time frame: Fourteen days

### Chlamydia (CT)

POINT OF CONTACT: Sonji Casterlow and Latasha Terry (Same as listed above)

CT cases/contacts accepted and followed: All

Method(s) of transmitting confidential patient data: phone fax and mail.

Return of disposition/time frame: Fourteen days

## **HAWAII**

State of Hawaii Dept. of Health

STD / AIDS Prevention Branch

3627 Kilauea Ave Room 304

Honolulu, HI 96816

Hours of Operation: 8:00am - 4:00 pm HST (5 hours behind Eastern in winter; 6 in DST).



\*\*We do not accept referrals of cases through the email, send copy of Field Record. We do not have a secure system.

### Syphilis

POINT OF CONTACT: Venie Lee

EM: venie.lee@doh.hawaii.gov

Backup: Alan Komeya

EM: alan.komeya@doh.hawaii.gov

PH: 808-733-9290

FX: 808-733-9291

Syphilis stages/reactors accepted and followed: All syphilis stages/reactors.

Method(s) of transmitting confidential patient data: Call POC.

Return of disposition/time frame: Two weeks update; will return disposition in one month.

### HIV

POINT OF CONTACT: Same contact information as listed above

HIV cases followed: All newly identified; prior infection and co-infection with other STDs.

Method(s) of transmitting confidential patient data: Call or fax POC. Always send a copy of the Field/Interview Record.

Return of disposition/time frame: Two weeks

### Gonorrhea (GC)

POINT OF CONTACT: Same contact information as listed above

GC cases/contacts accepted and followed: All infected and untreated cases/contacts

Method(s) of transmitting confidential patient data: Call POC.

Return of disposition/time frame: Yes, We return Antibiotic-resistant or treatment failure GC disposition: Weekly update with one month disposition.

### Chlamydia (CT)

POINT OF CONTACT: Same contact information as listed above

CT cases/contacts accepted and followed: All infected and untreated cases/contacts

Method(s) of transmitting confidential patient data: Send via postal mail Field/Interview Record.

Return of disposition/time frame: One month

## **IDAHO**

Idaho Department of Health and Welfare

Office of Epidemiology, Food Protection, and Immunization

450 W State Street, 4th Floor

PO Box 83720

Boise, ID 83720

Hours are 8:00am – 5:00pm Mountain Standard Time

### Syphilis

POINT OF CONTACT: Jared Bartschi. MHE, Health Program Specialist

EM: bartschj@dhw.idaho.gov

PH: 208-334-5944

FX: 208-332-7307

Or

Cathy Ruby, Administrative Assistant 2

EM: rubyc@dhw.idaho.gov

PH: 208-334-0646

FX: 208-332-7307

Syphilis stages/reactors accepted and followed: All syphilis cases, contact tracing will be initiated for all contacts to early syphilis.

Method(s) of transmitting confidential patient data: You may fax (our fax is confidential), phone (voicemail is confidential), or mail POC.

Return of disposition/time frame: One month

### HIV

POINT OF CONTACT: Jared Bartschi (Same contact information as listed above)

Or Cathy Ruby (Same contact information as listed above)

HIV cases/contacts followed: All cases; all contacts to reported HIV.

Method(s) of transmitting confidential patient data: Fax (our fax is confidential), phone (voicemail is confidential), or mail POC.

Return of disposition/time frame: One month

### Gonorrhea (GC)

POINT OF CONTACT: Jared Bartschi and Cathy Ruby (Same information as listed above).

GC cases/contacts accepted and followed: All GC cases accepted for reporting; contact tracing will be accepted but will be completed at the discretion of the local health department.

Method(s) of transmitting confidential patient data: You may call (leave message on voicemail confidential), or fax (confidential) or you may mail correspondence to our POC at the address listed above.

Return of disposition/time frame: One month

### Chlamydia (CT)

POINT OF CONTACT:

Jared Bartschi and Cathy Ruby (Same contact information as listed above)

CT cases/contacts accepted and followed: All CT cases accepted for reporting; contact tracing will be accepted but will be completed at the discretion of the local health department.

Method(s) of transmitting confidential patient data: Same

Return of disposition/time frame: One month

# ILLINOIS

Excluding City of Chicago – Chicago information is provided directly below

Illinois Department of Public Health; STD Program

525 W. Jefferson St.

Springfield, IL. 62761

Hours of Operation: 8:00am – 5:00pm, Central Time

## Syphilis

POINT OF CONTACT: Jorge De La Fuente and Dana Wilson

EM: Jorge.Delafuente@illinois.gov

EM: Dana.Wilson@illinois.gov

PH: 217-782-2747

FX: 217-524-5443 secure

Alternate POC: John Creviston

EM: John.Creviston@illinois.gov

PH: 217-782-2747

FX: 217-524-5443 secure

Syphilis stages/reactors accepted and followed: All reactors within jurisdiction.

Method(s) of transmitting confidential patient data: Use secure fax listed above.

Return of disposition/time frame: Yes, two weeks contacts to syphilis.

## Gonorrhea (GC)

POINT OF CONTACT: Jorge De La Fuente and Dana Wilson (Same information as above)

GC cases/contacts accepted and followed: Infected cases treated & untreated and contacts.

Method(s) of transmitting confidential patient data: Mail or fax to POC.

Return of disposition/time frame: Dispositions for contacts to GC are not reported.

## Chlamydia (CT)

POINT OF CONTACT: Jorge De La Fuente and Dana Wilson (Same information as above)

CT cases/contacts accepted and followed: Infected cases treated & untreated and contacts.

Method(s) of transmitting confidential patient data: Mail or fax POC.

Return of disposition/time frame: Dispositions for contacts to CT are not reported.

## HIV

POINT OF CONTACT: Jamie Gates

HIV Counseling and Testing Coordinator

EM: Jamie.Gates@illinois.gov

PH: 217-524-5983

FX: 217-557-3675 confidential

HIV cases/contacts followed: All newly identified infections and prior HIV positive persons lost to Care case management.

Method(s) of transmitting confidential patient data: Contact HIV Counseling and Testing Section or fax correspondence.

Return of disposition/time frame: Dispositions to be returned no later than thirty days.

## **CHICAGO**

Chicago Department of Public Health  
2045 W. Washington Blvd., 3<sup>rd</sup>. floor  
Chicago, IL 60612

Hours of Operations: 8:30am – 4:30pm EST

### Syphilis

POINT OF CONTACTS: Debby Rijos

EM: Debbie.Rijos@CityofChicago.org

PH: 312-413-8019

FX: 312-355-1915

Or Bertha Spearman

EM: Bertha.Spearman@CityofChicago.org

PH: 312-413-8025

FX: 312-355-1915

Syphilis cases contacts/accepted and followed up: All reactors (irrespective of RPR titer) under 50 years of age; and all patient over the age of 50 with a titer of 1:16 or greater; syphilis partners and sexual network contact.

Return of Dispositions: Syphilis Partners and sexual network contact only 21 days.

Method(s) of transmitting confidential patient data: Call POC, fax, or use secured U.S. mail.

### HIV

POINT OF CONTACTS: Debby Rijos or Bertha Spearman (see info above)

HIV cases and contacts accepted and followed up: Positive test, partners and clusters. Newly diagnosed HIV cases that live in Chicago and their partners; previous positives with syphilis.

Method(s) of transmitting confidential patient data: For HIV, please use secure U.S. mail and address to health department address as listed above. Reactive results partner information can be faxed mailed or via phone call.

Return of Dispositions: Partners and clusters only; thirty days from date of notification.

### Chlamydia (CT)

POINT OF CONTACTS: Debby Rijos or Bertha Spearman (see info above)

CT cases contacts accepted and followed up: All reactors are entered in INEDSS. Partners to Chlamydia are not investigated.

Method(s) of transmitting confidential patient data: Call POC, fax, or use secured U.S. mail.

Return of Dispositions: Dispositions for contacts to CT are not reported.

### Gonorrhea (GC)

POINT OF CONTACTS: Debby Rijos or Bertha Spearman (see info above)

GC case contacts accepted and followed up: All reactors are entered in INEDSS. Partners to Gonorrhea are not investigated

Method(s) of transmitting confidential patient data: Call POC, fax, or use secured U.S mail.

Return of Dispositions: Dispositions for contacts to GC are not reported.

## **INDIANA**

Indiana State Department of Health  
HIV / STD Division - STD Program  
2 N Meridian, Section 6C - 23  
Indianapolis, IN 46204-3006

Hours of Operation 9:00am – 3:00pm, CST

### Syphilis

POINT OF CONTACT: M. Amar

EM: mamar@isdh.in.gov

PH: 317-234-2871

FX: 317-234-0144

Syphilis stages/reactors accepted and followed: All P&S, EL/All reactors under 41 yrs.

Method(s) of transmitting confidential patient data: Call or fax POC.

Return of disposition/time frame: Two weeks

### HIV

POINT OF CONTACT: M. Amar, (Same contact information as listed above).

HIV cases/contacts followed: All newly identified infections and prior infections with an STD.

Method(s) of transmitting confidential patient data: Same

Return of disposition/time frame: Thirty days

### Gonorrhea (GC)

POINT OF CONTACT: M. Amar, (Same contact information as listed above).

GC cases/contacts accepted and followed: Contacts initiated within a year.

Method(s) of transmitting confidential patient data: Same

Return of disposition/time frame: Two weeks

### Chlamydia (CT)

POINT OF CONTACT: M. Amar (Same contact information as listed above).

CT cases/contacts accepted and followed: Contacts initiated within a year.

Method(s) of transmitting confidential patient data: (Same contact information as listed above).

Return of disposition/time frame: Two weeks

## **IOWA**

Iowa Department of Public Health  
Bureau of HIV, STD, and Hepatitis (Code #00)  
321 E. 12th.  
Des Moines, IA 50319-0075

Hours of Operations: 8:00am – 4:00pm, CST

### Syphilis

POINT OF CONTACT: Anna Bode  
EM: Anna.Bode@idph.iowa.gov  
PH: 515-281-3031  
FX: 515-281-0466 (fax is confidential)  
Syphilis stages/reactors accepted and followed: All P&S, EL.  
Method(s) of transmitting confidential patient data: Call POC.  
Return of disposition/time frame: Three weeks

### HIV

POINT OF CONTACT: Anna Bode (Same contact information as listed above).  
HIV cases/contacts followed: Only newly identified infections.  
Method(s) of transmitting confidential patient data: Call POC.  
Return of disposition/time frame: Four weeks

### Gonorrhea (GC)

POINT OF CONTACT: Anna Bode (Same contact information as listed above).  
GC cases/contacts accepted and followed: All cases and contact.  
Method(s) of transmitting confidential patient data: Mail or fax (confidential) the field record and lab results or call POC.  
Return of disposition/time frame: No

### Chlamydia (CT)

POINT OF CONTACT: Anna Bode (Same contact information as listed above).  
CT cases/contacts accepted and followed: CT cases only.  
Method(s) of transmitting confidential patient data: Mail or fax (confidential) the field record and lab results or call POC.  
Return of disposition/time frame: No

## **KANSAS**

Kansas Department of Health & Environment  
1000 SW Jackson, Ste. 210  
Topeka, KS 66612

Hours of Operation: 8:00 a.m. – 5:00 p.m. CST.

Syphilis:

POINT OF CONTACT: Scott Strobel

EM: SStrobel@kdheks.gov

PH: 785-296-5596

FX: 785-296-5590

Backup POINT OF CONTACT: Stephanie Green

EM: SGreen@kdheks.gov

PH: 785-296-5595

FX: 785-296-5590

Syphilis Stages/Reactors accepted Primary, secondary, and early latent all reactors

Method(s) of transmitting confidential patient data: Call POC.

Return of disposition/time frame: One month

HIV:

POINT OF CONTACT for exposed sex partners only: Scott Strobel (Same as above).

Backup: Stephanie Green (Same contact information as listed above).

POC for New HIV Cases: Cindy Kraus

E-Mail: CKraus@kdheks.gov

PH: 785-296-5597

HIV cases/contacts followed: All Contacts and All newly identified infections.

Method(s) of transmitting confidential patient data: Call POC.

Return of disposition/time frame: One month

Gonorrhea (GC):

POINT OF CONTACT: Scott Strobel (Same contact information as listed above).

Backup: Stephanie Green (Same contact information as listed above).

GC cases/contacts accepted and followed: all cases/contacts.

Method(s) of transmitting confidential patient data: Call POC.

Return of disposition/time frame: One Month

Chlamydia (CT):

POINT OF CONTACT: Scott Strobel (Same contact information as listed above).

Backup: Stephanie Green (Same contact information as listed above).

CT cases/contacts accepted and followed: All cases/contacts.

Method(s) of transmitting confidential patient data: Call POC.

Return of disposition/time frame: One Month

## **KENTUCKY**

STD Control Program

275 East Main Street

Frankfort, KY 40321

Hours of Operation: 8:00am to 4:30pm Eastern Time.

### Syphilis

Primary POINT OF CONTACT: Michelle Johnson

PH: 502 564-4804 ex 4302

EM: Michelle.Johnson@ky.gov

Secondary POC: Sheri White

PH: 502 564-4804 ex 4301

EM: Sheri.White@ky.gov

Secondary POC: Chang Lee

PH: 502 564-4804 ex 4300

EM: Chang.Lee@ky.gov

Syphilis stages/reactors accepted and followed: All Primary, Secondary and Early Latent reactors and all partners to Primary, Secondary and Early Latent cases within appropriate exposure period.

Method(s) of transmitting confidential patient data: Call Primary POC or Secondary POC.

Return of disposition/time frame: Two weeks

### HIV

POINT OF CONTACT: Same contact information as listed above.

HIV cases/contacts followed: All newly identified cases, co-infected cases, and any previous positive with current diagnose of syphilis.

Method(s) of transmitting confidential patient data: (Same contact information as listed above).

Return of disposition/time frame: One month

### Gonorrhea (GC)

POINT OF CONTACT: Same contact information as listed above.

GC cases/contacts accepted and followed: Only infected & untreated, no partners, except in case of pregnant partner.

Method(s) of transmitting confidential patient data: (Same contact information as listed above).

Return of disposition/time frame: No

### Chlamydia (CT)

POINT OF CONTACT: Same contact information as listed above.

CT cases/contacts accepted and followed: Only infected & untreated, no partners, except in case of pregnant partner).

Method(s) of transmitting confidential patient data: (Same contact information as listed above).

Return of disposition/time frame: No

## **LOUISIANA**

Louisiana Department of Health

STD/HIV Program

1450 Poydras St. Suite 2136

New Orleans, La. 70112

Hours of Operation: 8:00 a.m. to 4:00 p.m. CST Monday-Friday



### Syphilis

POINT OF CONTACT: Madeline Bierria

EM: Madeline.Bierria@la.gov

PH: 504-568-8375

Alternate Information: Ask for ICCR Desk, 504-568-7474

Syphilis stages/reactors accepted and followed: All Reactors are under age 60 are accepted.

All untreated PREGNANT females regardless of age, titer or diagnosis.

All primary, secondary, and early latent needing treatment and/or interview.

All partners exposed to primary, secondary and early syphilis cases.

Method(s) of transmitting confidential patient data: Phone POC or use confidential fax line:  
504-568-8384

Mailing Address: STD/HIV Program, Attention: ICCR Coordinator  
1450 Poydras St. Suite 2136  
New Orleans, La. 70112

**\*\* Please double envelope when mailing. \*\***

Return of disposition/time frame: Yes/Disposition due date is two weeks from date of receipt.

### HIV (Partner Services)

POINT OF CONTACT: Madeline Bierria (Same contact information as listed above).

HIV contacts followed: Partners to newly identified infections in the last twelve months.

Method(s) of transmitting confidential patient data: Phone call POC or use confidential fax line:  
504-568-8384, Mailing Address: STD/HIV Program ICCR Coordinator: (same address as  
listed above)

**\*\* Please double envelope when mailing. \*\***

Return of disposition/time frame: Yes/ Disposition due date is four weeks from date of receipt.

### Gonorrhea (GC)

POINT OF CONTACT: Madeline Bierria (Same contact information as listed above).

GC cases/contacts accepted and followed: PREGNANT females (i.e. untreated or partners), and  
persons thirteen years of age or under with a positive test.

Method(s) of transmitting confidential patient data: (Same contact information as listed above).

Return of disposition/time frame: Yes/ Disposition due date is four weeks from date of receipt.

### Chlamydia (CT)

POINT OF CONTACT: Madeline Bierria (Same contact information as listed above).

CT cases/contacts accepted and followed: PREGNANT females (i.e. contacts, infected and  
untreated), persons thirteen years of age or under with a positive test.

Method(s) of transmitting confidential patient data: (Same contact information as listed above).

Return of disposition/time frame: Yes/ Disposition due date is four weeks from date of receipt.

## **MAINE**

Maine Dept. of Health  
HIV / STD / Viral Hepatitis  
286 Water St 9<sup>th</sup> Floor  
Augusta, ME 04333

Hours of Operation: 8:00 am 5:00 EST

### Syphilis

POINT OF CONTACT: Sarah Elie-Bennett

PH: 207-287-2046

FX: 207-287-3498

EM: sarah.elie-bennett@maine.gov

Syphilis stages/reactors accepted. All P&S, EL cases, all P&S, EL partners, all reactors.

Method(s) of transmitting confidential patient data: Contact via Fax: 207-287-3498

Return of disposition/time frame: Yes, two weeks

### HIV

POINT OF CONTACT: Sarah Elie-Bennett (Same contact information as listed above).

HIV cases/contacts followed: All newly identified HIV infections (within one year of diagnosis), and all partners to HIV.

Method(s) of transmitting confidential patient data: Contact via Fax: 207-287-3498.

Return of disposition/time frame: Yes, thirty days

### Gonorrhea (GC)

POINT OF CONTACT: Kerrie Lall

EM: kerrie.lall@maine.gov.PH: 207-287-5542

GC cases/contacts accepted and followed: Partners to GC and any infected GC cases.

Method(s) of transmitting confidential patient data: Contact via Fax: 207-287-3498

Return of disposition/time frame: Yes, two weeks

### Chlamydia (CT)

POINT OF CONTACT: Kerrie Lall

EM: kerrie.lall@maine.gov; PH: 207-287-5542

CT cases/contacts accepted and followed: Partners to CT, infected and untreated CT cases.

Method(s) of transmitting confidential patient data: Contact via Fax: 207-287-3498

Return of disposition/time frame: Yes, two weeks

## **MARYLAND**

500 N. Calvert Street, 5th Floor,  
Baltimore, MD 21202

Fax: 410-333-5529

Tel: 410-767-0859

Hours of Operation: 8:30am - 5:00pm M-F

Internet Partners (IPS) - contacts are accepted for early syphilis, HIV, and any co-infected HIV/STI.

### Syphilis

POINT OF CONTACT - Partners to Early Syphilis: Crystal Johnson

PH: 410-767-6689

EM: JOHNSOC@dhhm.state.md.us

POINT OF CONTACT - Reactors: Ann McDonald

PH: 410-767-6691

EM: MCDONAA@dhhm.state.md.us

Syphilis stages/reactors accepted and followed: Reactors accepted per Maryland Reactor Grid.

Method of transmitting confidential patient data: Call or fax POC. fax: 410-333-5529

Return of disposition/time frame: Fourteen days

### HIV

POINT OF CONTACT: Kenan Zamore

EM: kzamore@dhhm.state.md.us

PH: 410-67-6380

Or back-up: Marcia Pearl

EM: mpearl@dhhm.state.md.us

PH: 410-767-5084

HIV cases/contacts followed: All newly identified infections; prior infections with a current STD diagnosis/exposure.

Method of transmitting confidential patient data: Call POC. (Do not fax).

Return of disposition/time frame: Four weeks

### Syphilis & HIV Co-Morbidity

POINT OF CONTACT: Same POCs listed above for "Syphilis"

Method of transmitting confidential patient data: Call POC. (Do not fax).

Return of disposition/time frame: Thirty days

### Gonorrhea (GC) & Chlamydia (CT)

POINT OF CONTACT: Ann McDonald (Same contact information as listed above)

GC cases/contacts accepted and followed: Only infected & untreated cases.

Method of transmitting confidential data: Fax completed Field Record to 410-333-5529.

Return of disposition/time frame: No dispositions provided.

## **MARYLAND, BALTIMORE CITY**

STD/HIV Prevention Program

1001 East Fayette Street

2120 Baltimore MD 21202

Hours of Operation: 9:00 am to 4:30 pm.

Syphilis

POC: Carla Latney Health Program Administrator

EM: Carla.Latney@baltimorecity.gov

PH: 410-3963876

FX: 410-625-0688

POC: Rhonda Overton, Administrative Assistance Title 3

EM: Rhonda.overton@baltimorecity.gov

PH: 410-3963876

FX: 410-625-0688

Syphilis stages/reactors accepted and followed: We accept all syphilis reactors and partners to syphilis cases. Please provide as much locating information as possible.

Method(s) of transmitting confidential patient data: Call or fax POINT OF CONTACT

Return of disposition/time frame: Yes, return disposition in two weeks. Please call POINT OF CONTACT to check on disposition if you do not receive a return call.

HIV

POC: Carla Latney Health Program Administrator

(Contact information is same as above.)

POC: Rhonda Overton, Administrative Assistance Title 3

(Contact information is same as above)

HIV cases/contacts followed: We accept all HIV reactors and partners to HIV cases. Please provide as much locating information as possible.

Method(s) of transmitting confidential patient data: Call or fax POINT OF CONTACT.

Return of disposition/time frame: 30 days

Gonorrhea (GC)

POC: Carla Latney Health Program Administrator

(Contact information is same as above.)

POC: Rhonda Overton, Administrative Assistance Title 3

(Contact information is same as above)

GC cases/contacts accepted and followed: We do not accept contacts for follow-up.

Method(s) of transmitting confidential patient data: Call or fax POINT OF CONTACT.

Return of disposition/time frame: Yes, return disposition in two weeks. Please call POINT OF CONTACT to check on disposition if you do not receive a return call.

Chlamydia (CT)

POC: Carla Latney Health Program Administrator  
(Contact information is same as above).

POC: Rhonda Overton, Administrative Assistance Title 3  
Contact information same as above)

CT cases/contacts accepted and followed: We do not accept contacts for follow-up.  
Method(s) of transmitting confidential patient data: Call or fax POINT OF CONTACT.  
Return of disposition/time frame: Yes, return disposition in two weeks. Please call POINT OF CONTACT to check on disposition if you do not receive a return call.

## **MASSACHUSETTS**

Massachusetts Department of Health  
State Laboratory Institute  
Bureau of Infectious Disease  
STD Prevention Division  
305 South St  
Jamaica Plain, MA 02130-3597  
Hours of Operation: 9:00am – 4:00pm EST

Syphilis

POINT OF CONTACT: Record search and morbidity - Norma Hylton  
PH: 617-983-6954  
EM: norma.hylton@state.ma.us

Syphilis stages/reactors accepted and followed: All P & S, EL. All reactors under 55 y.o.  
Method(s) of transmitting confidential patient data: Call POC or confidential fax: 617-983-6962  
Return of disposition/time frame: Yes, two weeks.

HIV

POINT OF CONTACT: Norma Hylton  
EM: norma.hylton@state.ma.us  
PH: 617-983-6954

HIV cases/contacts followed: All partners to HIV, record searches, morbidity  
Method(s) of transmitting confidential patient data: Call POC or confidential fax: 617-983-6962  
Return of disposition/time frame: Yes, two weeks

Gonorrhea (GC) Record search & morbidity

POINT OF CONTACT: Norma Hylton (Same contact information as listed above).  
GC cases/contacts accepted and followed: Untreated GC, rectal/pharyngeal GC and 350 (antibiotic resistant GC) will be accepted and followed.

Method(s) of transmitting confidential patient data: (Same as contact information listed above).  
Return of disposition/time frame: Yes, two weeks.

### Chlamydia (CT)

POINT OF CONTACT: Norma Hylton (Same contact information as listed above).  
CT cases/contacts accepted and followed: Only untreated, record search, and morbidity  
Method(s) of transmitting confidential patient data: (Same as contact information listed above).  
Return of disposition/time frame: Yes, two weeks

## **MICHIGAN**

Exclusive of Detroit – for Detroit information see directly below

Michigan Department of Community Health  
Division of Health Wellness and Disease Control  
109 Michigan Ave., 9<sup>th</sup> Floor  
Lansing, MI 48913

Hours of Operation: 7:30am – 4:00pm, EST

### Syphilis

POINT OF CONTACT: Sue Leverett  
EM: leveretts@michigan.gov  
PH: 517/241-0869  
FX: 517-241-0875 (secure)  
Syphilis stages/reactors accepted and followed: P&S, EL, reactors 1:1 or higher up to 50 y.o.,  
1:4 or higher up to 59 y.o., 1:32 or higher up to 70 y.o. .  
Method(s) of transmitting patient data: Call POC or via secured fax – (517) 241-0875 during  
hours of operations.  
Return of disposition/time frame: Fourteen days

### HIV

POINT OF CONTACT: Sue Leverett (Same contact information as listed above).  
HIV cases/contacts followed: Newly diagnosed infection reports to local health. Partners are  
initiated for investigation.  
Method(s) of transmitting patient data: Call POC or contact fax secure line (517) 241-0875.  
Return of disposition/time frame: Thirty days – partners only

### Gonorrhea (GC)

POINT OF CONTACT: Sue Leverett (Same contact information as listed above).  
GC cases/contacts accepted and followed: Only infected and untreated cases are accepted.  
Forward reports to local health department. Record searches will not be performed for GC.  
Method(s) of transmitting patient data: Call POC or contact secured fax – (517) 241-0875.  
Return of disposition/time frame: No

### Chlamydia (CT)

POINT OF CONTACT: (Same contact information as listed for GC).  
CT cases/contacts accepted and followed: Only infected and untreated cases are accepted.  
Forward reports to local health department. Record searches will not be performed for CT.  
Method(s) of transmitting patient data: Phone call POC or contact secured fax – 517/241-0875.  
Return of disposition/time frame: No

## **Detroit**

Detroit Department of Health and Wellness Promotion  
STD Surveillance and Intervention  
8921 John C. Lodge  
Room 206 A  
Detroit, MI 48202

Hours of Operation: 8:00am – 4:30pm EST

### Syphilis

POINT OF CONTACT: Karen Lighthouse or Julia Chapman  
EM: chapmanj7@michigan.gov; PH: 313-876-0348; FX: 313-872-6439 (secure)  
EM: lighthouse@michigan.gov; PH: 313-876-4192;  
Syphilis stages/reactors accepted and followed: P&S, EL, reactors 1:1 or higher up to 50 y.o.,  
1:4 or higher up to 59 y.o., 1:32 or higher up to 70 y.o.  
Method(s) of transmitting confidential patient data: Call POC or contact via secure fax.  
Return of disposition/time frame: Fourteen days

### Gonorrhea (GC)

POINT OF CONTACT: Dawn Donald  
PH: 313/876-4341  
GC cases/contacts accepted and followed: Infected and untreated cases only. Forward reports to  
local health department. Record searches will not be performed for GC.  
Method(s) of transmitting confidential patient data: Call POC or contact via secured fax.  
Return of disposition/time frame: No response will be provided for GC or CT

### Chlamydia (CT)

POINT OF CONTACT: (Same contact information as listed for GC above).  
CT cases/contacts accepted and followed: Infected and untreated cases only. Forward reports to  
local health department. Record searches will not be performed for CT.  
Method(s) of transmitting confidential patient data: Call POC or contact via secured fax.

### HIV

POINT OF CONTACT: Same as Michigan - Sue Leverett  
EM: leveretts@michigan.gov  
PH: 517/241-0869  
HIV cases/contacts followed: Newly diagnosed infection reports forwarded to local health.  
Partners are initiated for investigation.

Method(s) of transmitting confidential patient data: Call POC or contact via secured fax.  
Return of disposition/time frame: Thirty days – partners only

## **MINNESOTA**

Minnesota Department of Health  
STD/HIV Section  
PO Box 64975  
St. Paul, MN 55164-0975

Hours of Operation: 8:00 am – 4:00 pm, CST

Syphilis – (Positive test result, reactors, record searches and case reports)

POINT OF CONTACT:	Cynthia Lind-Livingston	Steve Schletty
	651-201-4024 (Office)	651-201-4039 (Office)
	Cindy.Lind@state.mn.us	Stephen.Schletty@state.mn.us
	651-201-4040 (Fax)	651-201-4040 (Fax)

Syphilis – (Contact/Partner/OOJ)

POINT OF CONTACT:	Jennifer Strei	Steve Schletty
	651-201-5678 (Office)	651-201-4024 (Office)
	Jennifer.Strei@state.mn.us	Stephen.Schletty@state.mn.us
	651-201-4040 (Fax)	651-201-4040 (Fax)

Syphilis stages accepted and followed: All primary, secondary and early latent; partners with traditional and/or Internet locating information

Method(s) of transmitting confidential patient data: Call or fax POC.

Return of disposition/time frame: Two weeks from date of receipt.

HIV - (Positive test result, record searches and case reports)

POINT OF CONTACT:	Sue Bedard-Johnson	Don Stiepan
	651-201-4006 (Office)	651-201-4043 (Office)
	Sue.Bedard-Johnson@state.mn.us	Donald.Stiepan@state.mn.us
	651-201-4040 (Fax)	651-201-4040 (Fax)

HIV – (Contact/Partner/OOJ)

POINT OF CONTACT:	Jennifer Strei	Steve Schletty
	651-201-5678 (Office)	651-201-4039 (Office)
	Jennifer.Strei@state.mn.us	Stephen.Schletty@state.mn.us
	651-201-4040 (Fax)	651-201-4040 (Fax)

Method(s) of transmitting confidential patient data: Call or fax POC.



HIV cases/contacts accepted and followed: All newly identified infections; prior infections with a current STD; partner with traditional and/or Internet locating information.  
Return of disposition/time frame: Two weeks from date of receipt.

Gonorrhea (GC)

POINT OF CONTACT:

Jennifer Strei	Steve Schletty
651-201-5678 (Office)	651-201-4039 (Office)
Jennifer.Strei@state.mn.us	Stephen.Schletty@state.mn.us
651-201-4040 (Fax)	651-201-4040 (Fax)

GC cases/contacts accepted and followed: Only infected & untreated; partners  
Method(s) of transmitting confidential patient data: (Same contact information as list above).  
Return of disposition/time frame: Upon request by initiating agency.

Chlamydia (CT)

POINT OF CONTACT:

Jennifer Strei	Steve Schletty
651-201-5678 (Office)	651-201-4039 (Office)
Jennifer.Strei@state.mn.us	Stephen.Schletty@state.mn.us
651-201-4040 (Fax)	651-201-4040 (Fax)

CT cases/contacts accepted and followed: Only infected & untreated; partners.  
Method(s) of transmitting confidential patient data (Same contact information as list above).  
Return of disposition/time frame: Upon request by initiating agency.

## **MISSISSIPPI**

STD/HIV Office

Mississippi State Department of Health  
570 East Woodrow Wilson  
P. O. Box 1700  
Jackson, MS 39215  
PH: 601-576-7723  
Fax #: 601-576-7909  
David B. Peyton, Director  
STD/HIV Office Surveillance Branch

Hours of Operation: 8:00am 5:00pm

Syphilis

POINT OF CONTACT:

Daniel Davis	Secondary Contact: Meghan Hearn
Dan.davis@msdh.state.ms.us	Meghan.hearn@msdh.state.ms.us.
PH: 601-576-7723	PH: 601-576-7723.
FX: 601-576-7909	FX: 601-576-7909

Third Contact: Vernell Jones  
Vernell.jones@msdh.state.ms.us  
PH: 601-576-7723  
FX: 601-576-7909

Syphilis

Syphilis stages/reactors accepted and followed: All reactors; syphilis stages, primary, secondary, and early latent; and contacts. Syphilis reactors will be accepted on all individuals with Mississippi residence and determined if follow-up is needed based on reactor and treatment history and age.

Method(s) of transmitting confidential patient data: Call POC, send secure fax, or mail to the contact information listed above.

Return of disposition/time frame: Thirty days.

HIV

POINT OF CONTACT:

Daniel Davis

Dan.davis@msdh.state.ms.us

PH: 601-576-7723

FX: 601-576-7909

HIV cases/contacts followed: Please include the following information:

- Full name, phone number, physical locating information and complete physical description;
- Partial name, or nickname, complete physical description and locating information including phone number, address, or place of employment; and
- Unknown name, complete physical description, locating information (no phone numbers), providing complete documentation of sources of locating information (from original patient, internet record search, PIMS, jail, or health department record searches, etc.)

Method(s) of transmitting confidential patient data: Call POC, send secure fax, or mail to the same contact information as listed above.

Return of disposition/time frame: Fourteen days

Gonorrhea (GC)

POINT OF CONTACT:

Daniel Davis

Dan.davis@msdh.state.ms.us

PH: 601-576-7723

FX: 601-576-7909

Secondary Contact: Vernell Jones

Vernell.jones@msdh.state.ms.us

PH: 601-576-7723

FX: 601-576-7909

GC cases/contacts accepted and followed: GC cases residing in MS to confirm treatment. No partner services performed.

Method(s) of transmitting confidential patient data: Call POC, send secure fax, or mail to the contact information listed above.

Return of disposition/time frame: Fourteen days

Chlamydia (CT)

POINT OF CONTACT:

Daniel Davis

Dan.davis@msdh.state.ms.us

Secondary Contact: Vernell Jones

Vernell.jones@msdh.state.ms.us

PH: 601-576-7723  
FX: 601-576-7909

PH: 601-576-7723  
FX: 601-576-7909

CT cases/contacts accepted and followed: Only follow-up on positive CT cases residing in MS to confirm treatment. Partner services will not be performed.

Method(s) of transmitting confidential patient data: Call POC, send secure fax, or mail to the contact information listed above.

Return of disposition/time frame: Fourteen Days

## **MISSOURI**

Missouri Dept. of Health & Senior Services  
Bureau of HIV/STD/Hepatitis  
PO Box 570  
Jefferson City, MO 65102-0570

Hours of Operation: 8:00 am – 5:00 pm CST

### Syphilis

POINT OF CONTACT: Debbie Malone

EM: Debbie.Malone@health.mo.gov

PH: 573-751-6142

Or Amy Mitchem

EM: Amy.Mitchem@health.mo.gov

PH: 573-751-6205

FX: 573-751-6417 (confidential fax line).

Syphilis stages/reactors accepted and followed: All reactors, partners/social contacts to all stages

Method(s) of transmitting confidential patient data: Call POC or fax.

Return of disposition/time frame: Yes, two weeks

### HIV

POINT OF CONTACT: Debbie Malone and Amy Mitchem (Same as above).

HIV cases/contacts followed: All newly identified cases and all partners/social contacts

Method(s) of transmitting confidential patient data: Call or fax POC.

Return of disposition/time frame: Yes—One month

### Gonorrhea (GC)

POINT OF CONTACT: Debbie Malone and Amy Mitchem (Same as above).

GC cases/contacts accepted and followed: New cases needing treatment and partners.

Method(s) of transmitting confidential patient data: Mail or fax POC.

Return of disposition/time frame: Return dispositions will not be provided unless requested

### Chlamydia (CT)

POINT OF CONTACT: Debbie Malone and Amy Mitchem (Same as above).

CT cases/contacts accepted and followed: New cases needing treatment and partners.

Method(s) of transmitting confidential patient data: Call or fax POC.

Return of disposition/time frame: Return dispositions will not be provided unless requested.

# **MONTANA**

Montana Department of Health  
1400 Broadway, Room C-211  
Helena, MT 59620

Hours of Operation: Monday – Friday, 8:00 a.m. – 5:00 p.m. MST;

## Syphilis

POINT OF CONTACT: Laurie Kops

EM: lkops@mt.gov

PH: 406-444-2457

FX: 800-616-7460 (confidential)

Syphilis stages/reactors accepted and followed: All P & S/EL; all reactors; all contacts.

Method(s) of transmitting confidential patient data: Call POC or via fax

Return of disposition/time frame: Two weeks.

## HIV

POINT OF CONTACT: Peter Choi

EM: pchoi@mt.gov

PH: 406-444-4735

HIV cases/contacts followed: All newly identified cases: All named sexual/IDU partners

Method(s) of transmitting confidential patient data: (Same contact information as listed above).

Return of disposition/time frame: Two weeks.

## Gonorrhea (GC)

POINT OF CONTACT: Cara Murolo

EM: cmurolo@mt.gov

PH: 406-444-2678

GC cases/contacts accepted and followed: All diagnosed cases of gonorrhea, and their contacts.

Method(s) of transmitting confidential patient data: (Same contact information as listed above).

Return of disposition/time frame: Two weeks.

## Chlamydia (CT)

POINT OF CONTACT: Cara Murolo (Same contact information as listed above).

GC cases/contacts accepted and followed: All diagnosed cases of chlamydia, and their contacts.

Method(s) of transmitting confidential patient data: (Same contact information as listed above).

Return of disposition/time frame: Two weeks

# **NEBRASKA**

DHHS Nebraska STD Program  
301 Centennial Mall South<sup>3</sup><sup>rd</sup> Floor  
PO Box 95026  
Lincoln, NE 68509-5026  
Hours of Operation: 8:00 a.m. and 5:00 p.m. CST

POINT OF CONTACT for all Infectious Disease

Jeri Weberg-Bryce

Nebraska STD Control Program Manager

PH: 402-471-6459

Cell: 402-416-8470

E-FX: 402-742-8358

EM: [jeri.webergbryce@nebraska.gov](mailto:jeri.webergbryce@nebraska.gov)

Syphilis

Jeri Weberg-Bryce (Same contact information as listed above).

Syphilis stages/reactors accepted and followed: All P&S, EL/all reactors under 45 years old.

Method(s) of transmitting patient data: Call POC or Confidential Fax: 402-471-1586

Return of disposition/time frame: Two weeks from notification, upon request.

HIV

POINT OF CONTACT: Jeri Weberg-Bryce (Same contact information as listed above).

\*\*\*No surveillance searches\*\*\*.

Or Cheryl Bullard, HIV Surveillance Program Manager

EM: [cheryl.bullard@nebraska.gov](mailto:cheryl.bullard@nebraska.gov)

PH: 402-471-0360

FX: 402-471-1586 (confidential)

HIV cases/contacts followed: All newly identified infections; prior infections with an STD.

Method(s) of transmitting confidential patient data: Call POC or send confidential fax to same contact information as listed above.

Return of disposition/time frame: Two weeks from notification, upon request.

Gonorrhea (GC)

POINT OF CONTACT: Jane Junken, ICCR, Staff Assistant

PH: 402-471-0137

FX: 402-471-3601

EM: [jane.junken@nebraska.gov](mailto:jane.junken@nebraska.gov)

GC cases/contacts accepted and followed: Only infected and untreated.

Method(s) of transmitting confidential patient data: Call POC or send confidential fax.

Return of disposition/time frame: Two weeks from notification, upon request, called

Chlamydia (CT)

POINT OF CONTACT: Jane Junken, same contact info as above CT cases/contacts accepted and followed: Infected and not treated only.

Method(s) of transmitting confidential patient data: Call POC or send confidential fax

Return of disposition/time frame: No

**NEVADA**

Nevada State Health Division

Office of Epidemiology  
 505 E King St Room 204  
 Carson City, NV 89701-4797

Hours of Operation from 9:00am – 4:00pm PST

Syphilis Points of Contact

Nevada Site	ICCR	Phone #	Email
Nevada State Health Division	Jane Dreiling	775-684-5934	<a href="mailto:jdreiling@health.nv.gov">jdreiling@health.nv.gov</a>
Southern Nevada Health District	Joyce Castro	702-759-0829	<a href="mailto:castro@snhdmail.org">castro@snhdmail.org</a>
Washoe County Health District	Kathy Hong	775-328-2475	<a href="mailto:khong@washoecounty.us">khong@washoecounty.us</a>
Carson City Health District	Dustin Boothe	775-887-2190 x290	<a href="mailto:DBoothe@carson.org">DBoothe@carson.org</a>

Syphilis stages/reactors accepted and followed: All P&S, EL/ all reactors, all ages  
 Method(s) of transmitting confidential patient data: Call POC.  
 Return of disposition/time frame: Yes; within one week.

HIV

Nevada Site	ICCR	Phone #	Email
Nevada State Health Division	Jane Dreiling	775-684-5934	<a href="mailto:jdreiling@health.nv.gov">jdreiling@health.nv.gov</a>
Southern Nevada Health District	Sandy King	702-759-0703	<a href="mailto:king@snhdmail.org">king@snhdmail.org</a>
Washoe County Health District	Cory Sorbio	775-328-6107	<a href="mailto:csorbio@washoecounty.us">csorbio@washoecounty.us</a>
Carson City Health District	Dustin Boothe	775-887-2190 x290	<a href="mailto:DBoothe@carson.org">DBoothe@carson.org</a>
Nevada Dept of Corrections	Miguel Forero	775-887-3356	<a href="mailto:mforero@doc.nv.gov">mforero@doc.nv.gov</a>

HIV cases/contacts followed: All NV sites follow all new HIV cases, as well as newly arrived out-of-state HIV/AIDS cases.  
 Method(s) of transmitting confidential patient data: Call POC.  
 Return of disposition/time frame: Yes; within one week.

Gonorrhea (GC)

Nevada Site	ICCR	Phone #	Email
Nevada State Health Division	Jane Dreiling	775-684-5934	<a href="mailto:jdreiling@health.nv.gov">jdreiling@health.nv.gov</a>
Southern Nevada Health District	Joyce Castro	702-759-0829	<a href="mailto:castro@snhdmail.org">castro@snhdmail.org</a>
Washoe County Health District	Kathy Hong	775-328-2475	<a href="mailto:khong@washoecounty.us">khong@washoecounty.us</a>
Carson City Health & Human Services	Dustin Boothe	775-887-2190 x290	<a href="mailto:DBoothe@carson.org">DBoothe@carson.org</a>

GC cases/contacts accepted and followed: NSHD, WCHD & CCHHS follow infected and untreated CT & GC cases. SNHD only follows CT & GC cases among JDC youth, pregnant females (aged < 34) and cluster/outbreak contacts.  
 Method(s) of transmitting confidential patient data: Call POC.  
 Return of disposition/time frame: SNHD = N; NSHD, WCHD & CCHHS w/in 1 week.

Chlamydia (CT)

Nevada Site	ICCR	Phone #	Email
Nevada State Health Division	Jane Dreiling	775-684-5934	<a href="mailto:jdreiling@health.nv.gov">jdreiling@health.nv.gov</a>
Southern Nevada Health District	Joyce Castro	702-759-0829	<a href="mailto:castro@snhdmail.org">castro@snhdmail.org</a>
Washoe County Health District	Kathy Hong	775-328-2475	<a href="mailto:khong@washoecounty.us">khong@washoecounty.us</a>
Carson City Health & Human Services	Dustin Boothe	775-887-2190 x290	<a href="mailto:DBoothe@carson.org">DBoothe@carson.org</a>

CT cases/contacts accepted and followed: NSHD, WCHD & CCHHS follow infected and untreated CT & GC cases. SNHD only follows CT & GC cases among JDC youth, pregnant females (aged < 34) and cluster/outbreak contacts.

Method(s) of transmitting confidential patient data: Call POC.

Return of disposition/time frame: SNHD = N; NSHD, WCHD & CCHHS w/in 1 week.

## **NEW HAMPSHIRE**

Infectious Disease Prevention, Investigation & Care Services Section Bureau of Infectious Disease Control New Hampshire Division of Public Health Services,  
Department of Health and Human Services  
29 Hazen Drive  
Concord, NH 03301-6504

Hours of Operations: 8:30am - 4:00pm EST

### Syphilis

#### POINT OF CONTACT

Terri Dawson, STD Statistical Assistant PH: 603-271-4490

EM: tdawson@dhhs.state.nh.us

POC FOR partners follow-up Lindsay Pierce, STD Program Manager

PH: 603-271-4481

EM: tdawson@dhhs.state.nh.us

Syphilis stages/reactors accepted and followed: All accepted, only primary, secondary and early latent syphilis cases followed.

Method(s) of transmitting confidential patient data: Call POC.

Return of disposition/time frame: Two weeks

### HIV

POINT OF CONTACT: Erin Metcalf for record search & morbidity

EM: emetcalf@dhhs.state.nh.us

PH: 603-271-3932

For partner follow-up: Lindsay Pierce (Same contact information as listed above).

HIV cases/contacts followed: All accepted and followed.

Method(s) of transmitting confidential patient data: Call POC.

Return of disposition/time frame: Two weeks

### Gonorrhea (GC)

POC for record search and morbidity: Terri Dawson (Same contact information as above).

POC for partners: Lindsay Pierce: (Same contact information as listed above).

GC cases/contacts accepted and followed: All.

Method(s) of transmitting confidential patient data: Call POC.

Return of disposition/time frame: Two weeks

### Chlamydia (CT)

POC for record searches and morbidity: Terri Dawson (Same contact information as above).

POC for partners: Lindsay Pierce: (Same contact information as listed above).

CT cases/contacts accepted and followed: All CT cases/contacts.  
Method(s) of transmitting confidential patient data: Call POC.  
Return of disposition/time frame: Four weeks

## **New Mexico**

Public Health Division  
Infectious Disease Bureau  
STD Prevention Program  
1190 St. Francis Dr. Suite S-11200  
Santa Fe, NM 87505

### Syphilis

POC: Lewis Smith  
PH: 505-476-3636  
FX: 505-476-3638  
EM: LDS5@cdc.gov  
Or: Margo Yee  
PH: 505-476-3611  
FX: 505-476-3638  
EM: Margo.Yee@state.nm.us

Use the STD Program mailing address above for Lewis Smith or Margo Yee.

Syphilis stages/reactors accepted and followed: All Reactors for morbidity purposes. (Once a case is determined to be a late case, partner notification will not occur. Moreover, all cases that meet our reactor grid requirements are followed to include cases related contacts, suspects, and associates except for contacts to late syphilis.

Method(s) of transmitting confidential patient data: Preferred by fax; we also accept reports by phone or mail.

Return of disposition/time frame: One month.

HIV (All case related contacts, suspects, and associates)

POC: Same POCs as syphilis for all case related contacts, social contacts, and associates. See the contacts below for HIV positive test results.

HIV cases/contacts followed: Case related contacts, suspects, and associates.

Method(s) of transmitting confidential patient data: Same as for syphilis.

Return of disposition/time frame: One month.

HIV (New Mexico residents with positive HIV test results)

POC: Heather Kerwin, HIV Surveillance Coordinator

EM: heather.kerwin@state.nm.us

PH: 505-476-1643 (confidential voice)

FX: 505-476-3544

HIV cases/contacts followed: All New Mexico HIV cases are accepted and followed. Persons residing outside New Mexico who have contacts that reside in New Mexico should be referred to the Syphilis contact (see above).

Method(s) of transmitting confidential patient data: Call, Fax, or Mail.



Return of disposition/time frame: Not applicable

#### Gonorrhea (GC)

POC: Same as syphilis.

GC cases/contacts accepted and followed: All.

Method(s) of transmitting confidential patient data: Same as for syphilis.

Return of disposition/time frame: Two weeks.

#### Chlamydia (CT)

POC: Same as for syphilis.

CT cases/contacts accepted and followed: All reactive tests are accepted for morbidity purposes.

Only known pregnant cases are followed for treatment verification and partner notification. Only contacts to known pregnant cases are followed.

Method(s) of transmitting confidential patient data: Same as for syphilis.

Return of disposition/time frame: Two weeks.

## **NEW JERSEY**

New Jersey Dept of Health and Senior Services

P O Box 369

Trenton, NJ 08625-0369

Hours of Operation: 8:00am -4:30pm, M-F EST

#### Syphilis

POINT OF CONTACT: Stephanie McNair, ICCR Clerk

EM: stephanie.mcnair@doh.state.nj.us.

PH: 609-826-5953

OR Steve Dunagan, Surveillance Coordinator

EM: steven.dunagan@doh.state.nj.us.

PH: 609-826-4869

FX: 609-826-4870

Syphilis stages/reactors accepted and followed: All reactors; we follow to 49 yo w/o an RPR and our grid will determine follow-up on reactors with titers.

We follow partners/suspects/associates to primary, secondary, early latent and late latent syphilis. We need descriptions, exposure dates, city, at least an age, and working phone # if not a complete address.

Method(s) of transmitting confidential patient data: Call partners/associates to Stephanie.

Reactors can be faxed.

Return of disposition/time frame: Two weeks

#### HIV

POINT OF CONTACT: Stephanie Moore

EM: stephanie.moore-hastings@doh.state.nj.us

PH: 973-648-7500

HIV cases/contacts followed: New infections, prior infections with current STD...call for more information if needed.

Method(s) of transmitting confidential patient data: Call POC.

Return of disposition/time frame: Thirty days

#### Gonorrhea (GC)

POINT OF CONTACT: Stephanie McNair: (Same contact information as listed above).

GC cases/contacts accepted and followed: Cases under 14 y.o and all pregnant females. We follow pregnant contacts or any contact to resistant GC.

Method(s) of transmitting confidential patient data: Same contact information as listed above.

Return of disposition/time frame: Two weeks

#### Chlamydia (CT)

POINT OF CONTACT: Stephanie McNair Same contact information as listed above.

CT cases/contacts accepted and followed: All positive test reports; we follow cases under 14 y.o and all pregnant females.

Method(s) of transmitting confidential patient data: Same contact information as listed above.

Return of disposition/time frame: Two weeks

## **NEW YORK STATE**

Excluding New York City; see directly below for New York City

Bureau of STD Prevention and Epidemiology

ESP, Corning Tower, Room 1168

Albany, NY 12237

Phone: (518) 474-3598

Fax: (518) 474-3491

Hours of Operation: 8:00am – 3:30pm EST

#### Syphilis

POINT OF CONTACT: Suzanne Whitford

EM: smw06@health.state.ny.us

PH: 518-474-8181

Backup: Theresa Muscatiello

PH: 518-473-4427 Telephone contact is preferred.

EM: tmm09@health.state.ny.us

Syphilis stages/reactors accepted and followed: All P&S, EL followed and accepted.

Method(s) of transmitting confidential patient data: Call POC or fax: 518-474-3491

Return of disposition/time frame: Two weeks.

#### HIV

POINT OF CONTACT: Suzanne Whitford

EM: smw06@health.state.ny.us

PH: 518-474-8181

FX: 518-474-3491

Backup: Theresa Muscatiello same contact information as above.

HIV cases/contacts followed: All newly identified infections and partners will be followed.

Method(s) of transmitting confidential patient data: Call POC.

Return of disposition/time frame: Thirty days.

#### Gonorrhea (GC)

POC: Suzanne Whitford; back-up is Theresa Muscatiello, Same information as above.

Telephone contact is preferred.

GC cases/contacts accepted and followed: Infected and partners.

Method(s) of transmitting confidential patient data: Call POC or contact via fax.

Return of disposition/time frame: Two weeks

#### Chlamydia (CT)

POC: Suzanne Whitford and backup is Theresa Muscatiello; same information as above.

CT cases/contacts accepted and followed: Infected and partners.

Method(s) of transmitting confidential patient data: Call POC or contact via fax.

Return of disposition/time frame: Two weeks

## **NEW YORK CITY**

New York City Department of Health and Mental Hygiene, Bureau of STD Control and Prevention (NYC DOHMH BSTDC)

Gotham Center

42-09, Street 20<sup>th</sup> Floor

Queen, NY 11101

Hours of Operation: 8:30 – 4:00 Mon –Fri EST

#### Syphilis

POINT OF CONTACT: Katherina Carter

PH: 347-396-7298

Syphilis stages/reactors accepted and followed: Cases: NYC residents with syphilis of any stage, or a reactive syphilis serology. Follow up determined by NYC syphilis reactor grid.

Contacts: NYC residents who are contacts to syphilis of any stage with exposure < 12months.

Method(s) of transmitting confidential patient data: Call POC.

Return of disposition/time frame: Two weeks after the date of initiation

#### HIV

POINT OF CONTACT: Katherina Carter

PH: 347-396-7298

HIV cases/contacts followed: Cases: NYC residents with laboratory-confirmed HIV infection. Follow up performed on any cases we cannot document to be in care (established by checking our HIV registry). Contacts: NYC residents who are contacts to HIV.  
Method(s) of transmitting confidential patient data: Call POC.  
Return of disposition/time frame: One month after date of initiation

### Gonorrhea (GC)

POINT OF CONTACT: Katherina Carter –same contact information as above.  
GC cases/contacts accepted and followed: Cases: NYC resident with laboratory-confirmed GC  
Contacts:

- NYC residents  $\leq 18$  years of age or known to be pregnant, regardless of exposure date
- Males older than 18 with last exposure  $\leq 1$  month prior
- Females older than 18 with: last exposure  $\leq 3$  months prior

Method(s) of transmitting confidential patient data: via phone  
Return of disposition/time frame: 2 weeks after the date of initiation (extra days for holidays)

### Chlamydia (CT)

POINT OF CONTACT: Katherina Carter – same contact information as above.  
CT cases/contacts accepted and followed: Cases: NYC resident with laboratory-confirmed CT.  
Contacts:

- NYC residents  $\leq 18$  years of age or known to be pregnant, regardless of exposure date
- Males older than 18 with last exposure  $\leq 3$  months prior
- Females older than 18 with last exposure  $\leq 6$  months prior

Method(s) of transmitting confidential patient data: Call POC.  
Return of disposition/time frame: Two weeks after the date of initiation

## **NORTH CAROLINA**

North Carolina HIV/STD Prevention and Care Branch  
952 Old US Hwy 70 East  
Black Mountain, NC 28711

Hours of Operation: 8:00 am to 4:00pm

\*\*\*Do not hesitate to contact us if you have any problem, issues or concerns.

### Syphilis

POINT OF CONTACT: Linda Smith  
EM: lindawsmith@dhhs.nc.gov  
FX: 828-669-3350

Syphilis stages/reactors accepted and followed: All contacts, all associates and all reactors.  
Method(s) of transmitting confidential patient data: Call POC or fax during hours of operation.  
Return of disposition/time frame: Two weeks

## HIV

POINT OF CONTACT for contacts, social contacts, associates: Linda Smith

EM: lindawsmith@dhhs.nc.gov

PH: 828-669-3350

POINT OF CONTACT: for statewide record search: Peggy Pendergraph

EM: Peggy.Pendergraph@dhhs.nc.gov

PH: 919-733-9598

FX: 828-664-2008

Method(s) of transmitting confidential patient data: Call or fax POC.

Return of disposition/time frame: Four weeks

## Gonorrhea (GC)

POINT OF CONTACT: Linda Smith (Same contact information as listed above).

GC cases/contacts accepted and followed: young, pregnant, assault victim, and positive without treatment.

Method(s) of transmitting confidential patient data: Call or fax POC.

Return of disposition/time frame: Two weeks

## Chlamydia (CT)

POINT OF CONTACT: Linda Smith (Same contact information as listed above).

CT cases/contacts accepted and followed: Under special circumstances, young, pregnant or assault, and positive without treat.

Method(s) of transmitting confidential patient data: Call POC or fax.

Return of disposition/time frame: Two weeks

\*\*Please contact Mike Cassell if you have any concerns or issue at: 919-218- 0960 (cell) or

Email: Mike.Cassell@dhhs.nc.gov.

# **NORTH DAKOTA**

North Dakota Department of Health

Division of Disease Control

2635 East Main Ave

Bismarck, ND 58506-5520

Phone number – 701-328-2378

Fax Number – 701-328-2499

HIV Phone number – Same as fax number.

Hours of Operation: 9:00am – 3:00pm CST

## Syphilis

POINT OF CONTACT: Sarah Weninger

EM: sweninger@nd.gov

PH: 701-328-2366

Syphilis stages/reactors accepted and followed: All reactors, all stages.

Method(s) of transmitting confidential patient data: Call POC.  
Return of disposition/time frame: Yes, two weeks

### HIV

POINT OF CONTACT: Dee Pritschet

EM: djpritschet@nd.gov

PH: 701-328-2377

HIV cases/contacts followed: All newly identified infections; prior infections with STD

Method(s) of transmitting confidential patient data: Call POC.

Return of disposition/time frame: Yes, two weeks

### Gonorrhea (GC)

POINT OF CONTACT: Sarah Weninger

EM: sweninger@nd.gov

PH: 701-328-2366

GC cases/contacts accepted and followed: Only infected & untreated

Method(s) of transmitting confidential patient data: Call POC.

Return of disposition/time frame: Yes; two weeks

### Chlamydia (CT)

POINT OF CONTACT: Sarah Weninger

EM: sweninger@nd.gov

PH: 701-328-2366

CT cases/contacts accepted and followed: only infected & untreated.

Method(s) of transmitting confidential patient data: Call POC during hours of operation.

Return of disposition/time frame: No

## **OHIO**

STD Surveillance

Bureau of HIV/AIDS, STD, and TB

Ohio Department of Health

246 North High Street

Columbus, OH 43215

Hours of Operation: 8:00am -4:30pm

### Syphilis

POINT OF CONTACT: Nic Fisher

PH: 614-466-7876

EM: nic.fisher@odh.ohio.gov

FX: 614-387-2602

Syphilis stages/reactors accepted and followed: All P&S, EL contacts / all reactors.

Method(s) of transmitting confidential patient data: Fax Field Record to 614-387-2602.

Return of disposition/time frame: Two weeks

### HIV

POINT OF CONTACT: Nic Fisher (Same contact information as listed above).

HIV cases/contacts followed: All Ohio HIV Infections and Contacts are accepted and followed.

Method(s) of transmitting confidential patient data: Fax Field Record to 614-387-2602.  
Return of disposition/time frame: One Month

#### Gonorrhea (GC)

POINT OF CONTACT: Nic Fisher (Same contact information as listed above).  
GC cases/contacts accepted and followed: Only positive lab results and pregnant contacts.  
Method(s) of transmitting confidential patient data: Fax Field Record to 614-387-2602  
Return of disposition/time frame: None

#### Chlamydia (CT)

POINT OF CONTACT: Nic Fisher same contact information as listed above.  
CT cases/contacts accepted and followed: Only positive lab results and pregnant contacts.  
Method(s) of transmitting confidential patient data: Fax Field Record to 614-387-2602.  
Return of disposition/time frame: None

## **OKLAHOMA**

Oklahoma State Department of Health  
1000 NE 10th, MS 0308  
Oklahoma City, OK 73117

Hours of Operation: 9:00 am – 4:00 pm CST

#### Syphilis

POINT OF CONTACT: Cynthia McNack  
EM: cynthiam@health.ok.gov  
PH: 405-271-9444 ext. 56636  
FX: 405-271-1187

Syphilis stages/reactors accepted and followed: All reactors and syphilis stages except late and late latent. All reactors 16 dilution or greater for ages 41-54, and all reactors 32 dilution or greater for 55 plus years.

Method(s) of transmitting confidential patient data: Call and fax POC.  
Return of disposition/time frame: Yes, within two weeks

#### HIV

POINT OF CONTACT: Amber Rose for record searches  
EM: amberer@health.ok.gov  
PH: 405-271-9444 ext. 56640

Backup: Cynthia McNack (Same information as listed above)

HIV cases/contacts followed: All newly identified infections with dx date not greater than one year; prior infections with syphilis.

Method(s) of transmitting confidential patient data: Call POC.  
Return of disposition/time frame: Yes, within four weeks.

#### Gonorrhea (GC)

POINT OF CONTACT: Rajeanna Mayo

EM: rajeannam@health.ok.gov

PH: 405-271-9444 ext. 56631

GC cases/contacts accepted and followed: Only untreated pregnant females.

Method(s) of transmitting confidential patient data: Call and fax POC:

Return of disposition/time frame: Yes, within four weeks.

### Chlamydia (CT)

POINT OF CONTACT: Rajeanna Mayo

EM: rajeannam@health.ok.gov

PH: 405-271-9444 ext. 56631

CT cases/contacts accepted and followed: Only untreated pregnant females.

Method(s) of transmitting confidential patient data: Call and fax POC.

Return of disposition/time frame: Yes, within four weeks.

## **OREGON**

Department of Health

800 NE Oregon Street, Suite 1105

Portland, OR 97232

Hours of Operation: 8:00am – 5:00 pm Monday through Thursday Mountain Time. Alternate POC for Friday: Steve Foye: 971 673-0172.

### Syphilis

POINT OF CONTACT: Gary Fosnaugh

EM: gary.d.fosnaugh@state.or.us

PH: 971- 673-0152

FX: 971- 673-0178

Syphilis stages/reactors accepted and followed: Reactors < 60, sex partners and clusters to P&S, early latent and latent unknown duration.

Method(s) of transmitting confidential patient data: Call or fax POC.

Return of disposition/time frame: Yes, Two weeks from reception.

### HIV

POINT OF CONTACT: Lea Bush

PH: 971 673-0183

FX: 971 673-0179

HIV cases followed: all newly identified infections and record searches.

Method(s) of transmitting confidential patient data: Record searches by phone, sex partners to only HIV by fax.

POC for HIV partners & prior infections with a current STD: Gary Fosnaugh (see above)

Return of disposition/time frame: Yes, two weeks from receipt.

### Gonorrhea (GC)



POINT OF CONTACT: Gary Fosnaugh (Same contact information as listed above).  
GC cases/contacts accepted and followed: All cases and contacts.  
Method(s) of transmitting confidential patient data: Call or fax POC.  
Return of disposition/time frame: Yes, two weeks from reception.

#### Chlamydia (CT)

POINT OF CONTACT: Gary Fosnaugh: (Same contact information as listed above.)  
CT cases/contacts accepted and followed: Generally, only infected & untreated.  
Method(s) of transmitting confidential patient data: (Same contact information as listed above).  
Return of disposition/time frame: Generally, no.

## **PUERTO RICO**

Puerto Rico Department of Health  
STD Surveillance Office  
PO BOX 70184  
San Juan, PR 00936-8184

Hours of Operation: 8am – 4pm. Puerto Rico is in the Atlantic Time Zone –Atlantic Standard Time (AST); PR does not observe daylight saving time.

POC: Jose Colon, Supervisor; and Wilma Marrero, Senior Surveillance Clerk & DIS.  
EM: josecolon@salud.gov.pr EM: wilma@salud.gov.pr  
PH: 787-765-2929, ext. 3583, 3584, 3585 or 2950  
FX: 787-274-5510 Confidential Fax: or 787-274-5579

#### Syphilis

Syphilis stages/reactors accepted and followed: All syphilis P&S, EL, LL for all reactors under 44 years of age. All contacts from P&S, EL cases.  
Method(s) of transmitting confidential patient data: Call or fax POC.  
Return of disposition/time frame: Yes, three to four weeks

#### HIV

HIV cases/contacts followed: All newly identified infections; prior infections with an STD.  
Method(s) of transmitting confidential patient data: Call or fax POC.  
Return of disposition/time frame: Yes, three to four weeks.

#### Gonorrhea (GC)

GC cases/contacts accepted and followed: Infected & untreated.  
Method(s) of transmitting confidential patient data: Call or fax POC  
Return of disposition/time frame: Yes, three to four weeks

#### Chlamydia (CT)

CT cases accepted and followed: Females CT cases (only infected & untreated) up to 29 years of age; contacts with CT co-infection with gonorrhea, syphilis or HIV.  
Method(s) of transmitting confidential patient data: Call or fax POC.  
Return of disposition/time frame: Yes, three to four weeks.

## **PENNSYLVANIA** Excluding Philadelphia – see below for Philadelphia

Pennsylvania Communicable Diseases - STD  
Room 1013 Health and Welfare Bldg  
7<sup>th</sup> and Forster Streets  
Harrisburg, PA 17120  
Hours of Operation: Tuesday-Friday 7:45am – 5:45pm EST

### Syphilis

POINT OF CONTACT: Marlene Lewis  
EM: c-mlewis@pa.gov  
PH: 717 547-3444

Syphilis stages/reactors accepted and followed: All P&S reactors and contacts, all reactors  $\leq 29$  and high titer EL (1:8 $>$ ).

Please note: If the syphilis reactor is also co-infected with HIV, Ms. Lewis can serve as the POC for HIV as well. This only pertains to co-infected cases.

Method(s) of transmitting confidential patient data: Call POC.

Return of disposition/time frame: Three weeks for syphilis reactors only; the STD program cannot provide HIV dispositions.

### HIV

POINT OF CONTACT: Tacara Barnett  
EM: tbarnett@pa.gov  
PH: 717 783-0572

HIV cases/contacts followed: All newly identified infections, named contacts

Method(s) of transmitting confidential patient data: Call POC.

Return of disposition/time frame: 3 weeks. Please note: disposition will be limited to whether OP or contact was located/notified due to Pennsylvania's Confidentiality of HIV-Related Information Act (Act 148).

### Gonorrhea (GC)

POINT OF CONTACT: Marlene Lewis (Same contact information as listed above).

GC cases accepted and followed: Only infected & untreated ages  $\geq 15$  and/or pregnant

Method(s) of transmitting confidential patient data: Call POC.

Return of disposition/time frame: Three weeks

### Chlamydia (CT)

POINT OF CONTACT: Marlene Lewis (Same contact information as listed above).

GC cases accepted and followed: Only infected & untreated ages  $\geq 15$  and/or pregnant.

Method(s) of transmitting confidential patient data: Call POC.

Return of disposition/time frame: Three weeks

## **PHILADELPHIA**

Philadelphia Department of Health  
Division of Disease Control – STD Program  
500 South Broad Street  
Philadelphia, PA 19146

Hours of Operation: 8:00am – 4:30pm EST

### Syphilis

POINT OF CONTACT: James J. Williams  
PH: 215-685-6461  
EM: James.J.Williams@phila.gov  
Syphilis stages/reactors accepted and followed: All  
Method(s) of transmitting confidential patient data: Call POC.  
Return of disposition/time frame: Yes, two weeks

### HIV

POINT OF CONTACT: Tony Gerard  
EM: AGerard@CDC.gov  
PH: 215-685-6585  
HIV cases/contacts followed: All  
Method(s) of transmitting confidential patient data: Call POC.  
Return of disposition/time frame: Yes, two weeks

### Gonorrhea (GC)

POINT OF CONTACT: James J. Williams (Same as contact information listed above).  
GC cases/contacts accepted and followed: All cases/contacts.  
Method(s) of transmitting confidential patient data: See syphilis information listed above.  
Return of disposition/time frame: Yes, two weeks.

### Chlamydia (CT)

POINT OF CONTACT: James J. Williams (Same as contact information listed above).  
CT cases/contacts accepted and followed: All cases/contacts.  
Method(s) of transmitting confidential patient data: See syphilis information listed above.  
Return of disposition/time frame: Yes, two weeks.

## **RHODE ISLAND**

Rhode Island Department of Health Division of Disease Control and Prevention, STD Program  
Three Capitol Hill Room 106  
Providence, RI 02908

Hours of Operations: 8:30am – 4:30pm EST

### Syphilis

POINT OF CONTACT: Casandra Calcione

EM: Casandra.Calcione@health.ri.gov

PH: 401-222-1113

FX 401-222-1105

Syphilis stages/reactors accepted and followed: Primary, Secondary, Early Latent.

Method(s) of transmitting confidential patient data: Call or fax POC.

Return of disposition/time frame: Two weeks

### HIV

POINT OF CONTACT: Zoanne Parillo

EM: Zoanne.Parillo@health.ri.gov

PH: 401-222-7546

Cell: 401-639-6315

HIV cases/contacts followed: P1/partners to HIV and AIDS.

Method(s) of transmitting confidential patient data: Call or fax POC.

Return of disposition/time frame: One month

### Gonorrhea (GC)

POINT OF CONTACT: Casandra Calcione-see contact information above.

GC cases/contacts accepted and followed: All cases and contacts.

Method(s) of transmitting confidential patient data: Call or fax POC.

Return of disposition/time frame: Two weeks

### Chlamydia (CT)

POINT OF CONTACT: Casandra Calcione-see contact information above.

CT cases/contacts accepted and followed: Morbidity reports are accepted, but not followed.

Method(s) of transmitting confidential patient data: Call or fax POC.

Return of disposition/time frame: No

## **SOUTH CAROLINA**

SC Department of Health and Environmental Control

Mills/Jarrett Building, Surveillance and Technical Support

1751 Calhoun St.

Columbia, SC 29201

Hours of Operation: 8:30am to 5:00pm EST

### Syphilis

POINT OF CONTACT: Mereena Coyac

PH: 803-898-0630

OR Bobbie Rinehart

PH: 803-898-0864 (works part-time 10AM to 2PM)

Syphilis stages/reactors accepted and followed: All Syphilis.

Method(s) of transmitting confidential patient data: Call or mail POC.

Return of disposition/time frame: Two weeks

### HIV

POINT OF CONTACT: Lenora Torres

PH: 803-898-0758

OR Deborah Lancaster

PH: 803-898-0797

HIV cases/contacts followed: All Cases and Contacts to HIV.

Method(s) of transmitting confidential patient data: Call or mail POC.

Return of disposition/time frame: Thirty days.

### Gonorrhea (GC)

POINT OF CONTACT: Mereena Coyac and Harriet Range (Same as listed above).

GC cases/contacts accepted and followed: All Cases and Contacts.

Method(s) of transmitting confidential patient data: Call or mail POC

Return of disposition/time frame: Two weeks

### Chlamydia (CT)

POINT OF CONTACT: Mereena Coyac and Harriet Range (Same information as above).

CT cases/contacts accepted and followed: All cases and contacts

Method(s) of transmitting confidential patient data: Call or mail POC.

Return of disposition/time frame: Two weeks

## **SOUTH DAKOTA**

South Dakota Department of Health

STD/HIV Program

615 E. 4<sup>th</sup> Street

Pierre, South Dakota, 57501

Hours of Operations: 8:00 am– 4:30pm

### Syphilis

POINT OF CONTACT: Amanda Gill, STD Program Manager

EM: amanda.gill@state.sd.us

PH: 605-773-4794 phone (secure answering machine)

PH: 1-800-592-1804 toll-free (secure answering machine)

FX: 605-773-5509 (secure fax)

Syphilis stages/reactors accepted and followed: All confirmed stages; all contacts.

Method(s) of transmitting confidential patient data: Call, send, secure fax, or mail POC.

Return of disposition/time frame: Yes, two to three weeks.

### HIV

POINT OF CONTACT: Christine Olson

EM: christine.olson@state.sd.us

PH: 605-773-3523

HIV cases/contacts followed: Newly Identified and prior with current STD.

Method(s) of transmitting confidential patient data: Call POC at 605 773-3737 OR mail ATTN: Christine Olson: (see health department mailing address).  
Return of disposition/time frame: Yes, three to four Weeks

#### Gonorrhea (GC)

POINT OF CONTACT: Amanda Gill (Same contact information as listed above)  
GC cases/contacts accepted and followed: All confirmed cases and all contacts  
Method(s) of transmitting confidential patient data: Phone, secure fax, or mail POC.  
Return of disposition/time frame: Yes, two and three weeks.

#### Chlamydia (CT)

POINT OF CONTACT: Amanda Gill (Same contact information as listed above)  
CT cases/contacts accepted and followed: All confirmed cases and contacts to confirmed cases are prioritized based on geographic location, age, sex, race, ethnicity, pregnancy status, etc. and may not be followed depending on staffing resources.  
Method(s) of transmitting confidential patient data: Phone, secure fax, or mail POC.  
Return of disposition/time frame: Yes, two and three weeks.

## **TENNESSEE**

Tennessee Department of Health  
Cordell Hull BLDG 1<sup>st</sup> Floor  
425 5<sup>th</sup> AVE N  
Nashville, TN 37243

Hours of Operation: 7:00 am– 3:30 pm CDT

#### Syphilis

POINT OF CONTACT: Michael Moseley  
EM: Michael.Moseley@tn.gov  
PH: 615-532-8488  
Method(s) of transmitting confidential patient data: Call POC  
Syphilis Cases and Contacts i.e. all P&S, EL, 740 & 745 accepted and followed.  
Return of disposition/time frame: Yes, two weeks.

\* In PRISM, only cases with treatment and labs can be closed as 710, 720 etc. Rather than send all contacts out as 700, Tennessee created 705 to differentiate reactors from contacts. The FR information sent out will include what stage the person is a contact too.

#### HIV

POINT OF CONTACT: Michael Moseley (Same contact information as listed above).  
Method(s) of transmitting confidential patient data: Call POC. HIV cases/contacts followed: All contacts to HIV and positive lab tests.  
Return of disposition/time frame: Yes, two weeks

#### Gonorrhea (GC) and Chlamydia

POINT OF CONTACT : Michael Moseley (Same contact information as listed above).

Alternate contacts: If no answer received within 5 working days and urgent response is needed contact: Thomas Shavor 615-532-8506 or Beth Collier 615-253-2258

Morbidity Reports: We accept all positive laboratory reports and/or morbidity reports.

Contacts to GC/CT: Accepted but no return disposition will be sent unless also a contact to syphilis and/or HIV.

Return of disposition/time frame: Yes, two weeks on contacts who are also contacts to HIV and/or Syphilis

Internet: We accept contacts alleged to live in TN and attempt to contact; then return in one month.

Cell phones: If only locating information is a cell phone, we will accept contacts with cell phone numbers that originate in Tennessee.

## **TEXAS**

Information for Dallas and Houston/Harris County is provided below.

Texas Dept. of State Health Services  
Epidemiology and Surveillance Branch  
PO Box 149347, MC 1873  
Austin, TX 78756

### POINT OF CONTACT for all diseases:

Primary: Minerva Gomez

PH: 512-533-3037

EM: minerva.gomez@dshs.state.tx.us

Backup: Adrianna Rodriguez,

PH: 512-533-3045

EM: Adrianna.rodriquez@dshs.state.tx.us

Backup: Kacey Russell

PH: 512-533-3040

EM: Kacey.russell@dshs.state.tx.us

Supervisor: Rebecca Filipowicz.

PH: 512-533-3101

EM: Rebecca.filipowicz@dshs.state.tx.us

FX: 512-371-4674

### Syphilis

Syphilis stages/reactors/contacts accepted and followed: All.

Method(s) of transmitting confidential patient data: Call POC and leave message on confidential voice mail ( if POC is unavailable); or fax to 512-371-4674 if diseases are coded (i.e., 200, 300, 700, 900) not named\*\*.

\*\*Texas is interested in receiving and transmitting scanned field records, lab tests, etc. via the TXPHIN, a secure website (rather than faxing). If interested in setting up access, please contact Karen Arrowood at 512-533-3030 or karen.arrowood@dshs.state.tx.us .

Return of disposition/time frame: Yes, two weeks.

### HIV

HIV cases/contacts followed: All newly identified infections; prior infections with a current STD or currently pregnant, prior infections named as a contact to another new STD case; all contacts to HIV cases.

Method(s) of transmitting confidential patient data: Same as syphilis information.

Return of disposition/time frame: Yes, two weeks.

#### Gonorrhea (GC)

GC cases/contacts accepted and followed: All contacts accepted; infected cases followed for treatment upon request or if pregnant.

Method(s) of transmitting confidential patient data: Same as syphilis information.

Return of disposition/time frame: Yes, two weeks.

#### Chlamydia (CT)

CT cases/contacts accepted and followed: All contacts accepted; infected cases followed for treatment upon request or if pregnant.

Method(s) of transmitting confidential patient data: Same as syphilis information.

Return of disposition/time frame: Yes, two weeks.

## **Houston/Harris County**

Houston Health & Human Services

8000 N Stadium Drive

4<sup>th</sup> Floor

Houston, TX 77054

#### POINT OF CONTACT for all diseases:

Primary: Florianne Bernardo

PH: 832-393-4703

EM: florianne.bernardo@houstontx.gov

Backup: Katina Lane

PH: 832-393-4573

EM: Katina.lane@houstontx.gov

Backup: Denita Johnson

PH: 832-393-4556

EM: Denita.johnson@houstontx.gov

Supervisor: Deisa Pierre

PH: 832-393-4742

EM: deisa.pierre@houstontx.gov

FX: 832-393-5233

#### Syphilis

Syphilis stages/reactors/contacts accepted and followed: All stages/reactors.

Method(s) of transmitting confidential patient data: Call POC and leave message on confidential voice mail (if POC is unavailable). Fax high titer labs to 832-393-5233.

Return of disposition/time frame: Yes, two weeks.

#### HIV



HIV cases/contacts followed: All newly identified infections; prior infections with a current STD or currently pregnant, prior infections named as a contact to another new STD case; all contacts to HIV cases.

Method(s) of transmitting confidential patient data: Call POC, and leave message on confidential voice mail ( if POC is unavailable).

Return of disposition/time frame: Yes, four weeks.

#### Gonorrhea (GC)

GC cases/contacts accepted and followed: All contacts accepted; infected cases followed for treatment upon request or if pregnant.

Method(s) of transmitting confidential patient data: Same as syphilis information.

Return of disposition/time frame: Yes, two weeks

#### Chlamydia (CT)

CT cases/contacts accepted and followed: All contacts accepted; infected cases followed for treatment upon request or if pregnant.

Method(s) of transmitting confidential patient data: Same as syphilis information.

Return of disposition/time frame: Yes, two weeks.

## **Dallas**

Dallas County Health & Human Services

STD/HIV Division

2377 North Stemmons Freeway #132

Dallas TX 75207

Hours of operation: 8:00 – 4:30 CST

Coverage: Dallas covers all Region 2 and Region 3 except Tarrant County (Austin) – see link for coverage: <http://www.dshs.state.tx.us/hivstd/healthcare/reporting/regions.shtm> ; includes the following counties: Dallas, Cooke, Grayson, Fannin, Wise, Denton, Collin, Hunt, Palo Pinto, Parker, Rockwall, Kaufman, Erath, Hood, Somervell, Johnson, Ellis, Navarro, Cottle, Hardeman, Foard, Wilbarger, Baylor, Wichita, Archer, Clay, Jack, Montague, Kent, Stonewall, Haskell, Throckmorton, Young, Scurry, Fisher, Jones, Shackelford, Stephen, Mitchell, Nolan, Taylor, Callahan, Eastland, Runnels, Coleman, Brown, and Comanche

#### POINT OF CONTACT for all diseases:

Primary: Sam Belew (Incoming OOJs)

PH: 214-819-2137,

EM: Semahegn.belew@dallascounty.org

FX: 214-819-2825 (confidential)

Backup: Juana Servin (Outgoing OOJs/Record search/Dispositions),

PH: 214-819-2138,

EM: juana.servin@dallascounty.org

FX: 214-819-2825 (confidential)

Supervisor: Marisa Gonzales

PH: 214-819-2135

EM: Marisa.gonzales@dallascounty.org  
FX: 214-819-2825 (confidential)

### Syphilis

Syphilis stages/reactors/contacts accepted and followed: All will be accepted and followed.  
Method(s) of transmitting confidential patient data: Call, fax or mail POC. If POC is unavailable please leave message on confidential voice mail.  
Return of disposition/time frame: Yes, four weeks.

### HIV

HIV cases/contacts followed: All newly identified infections; prior infections with a current STD or currently pregnant, prior infections named as a contact to another new STD case; all contacts to HIV cases.  
Method(s) of transmitting confidential patient data: Same.  
Return of disposition/time frame: Yes, four weeks.

### Gonorrhea (GC)

GC cases/contacts accepted and followed: All contacts accepted; infected cases followed for treatment upon request or if pregnant.  
Method(s) of transmitting confidential patient data: Same  
Return of disposition/time frame: Yes, two weeks

### Chlamydia (CT)

CT cases/contacts accepted and followed: All contacts accepted; infected cases followed for treatment upon request or if pregnant.  
Method(s) of transmitting confidential patient data: Same.  
Return of disposition/time frame: Yes, two weeks

## **UTAH**

Department of Health  
Bureau of Epidemiology  
Box 142104  
Salt Lake City UT 84114-2104

Hours of Operation: Mon-Fri 8:00am – 5:00pm

### Syphilis

Primary Syphilis POC: Emily Holmes  
EM: eholmes@utah.gov  
PH: 801-538-6701  
FX: 801-538-9913  
Backup Syphilis POC: Matt Mietchen  
EM: mmietche@utah.gov  
PH: 801-538-6207

FX: 801-538-9913

Syphilis stages/reactors accepted and followed: All.

Method(s) of transmitting confidential patient data: Call POC or fax.

Return of disposition/time frame: Yes; two weeks

### HIV

Primary HIV Surveillance POC: Leslie Clark

EM: laclark@utah.gov

PH: 801-538-6116

FX: 801-538-9913

Backup HIV Surveillance POC: Matt Mietchen

EM: mmietche@utah.gov

PH: 801-538-6207

FX: 801-538-9913

Primary HIV Partner Services POC: Edwin Espinel

EM: eespinel@utah.gov

PH: 801-538-9480

FX: 801-538-9913

HIVBackup HIV Partner Services POC: Emily Holmes

EM: eholmes@utah.gov

PH: 801-538-6701,

FX: 801-538-9913

HIV cases/contacts followed: All cases/contacts.

Method(s) of transmitting confidential patient data: Call POC or fax.

Return of disposition/time frame: Yes, two weeks

### Gonorrhea (GC)

Primary POC: Emily Holmes (Same contact information as listed above).

GC cases/contacts accepted and followed: All case and contacts.

Method(s) of transmitting confidential patient data: Call POC or fax.

Return of disposition/time frame: Yes, two weeks

### Chlamydia (CT)

Primary POC: Emily Holmes (Same contact information as listed above).

CT cases/contacts accepted and followed: All case and contacts.

Method(s) of transmitting confidential patient data: Call POC or fax.

Return of disposition/time frame: Yes, two weeks

## **VERMONT**

STD Program VDH

PO Box 70 Room 305

Burlington, VT 05402

Hours of operation: 9:00am – 4:00pm EST

### Syphilis

POINT OF CONTACT: Daniel Daltry

EM: daniel.daltry@state.vt.us

PH: 802-863-7305

Syphilis stages/reactors accepted and followed: All P&S.

Method(s) of transmitting confidential patient data: Call POC

Return of disposition/time frame: Yes, two weeks

### HIV

POINT OF CONTACT: Matthew Pettengill

EM: matthew.pettengill@state.vt.us

PH: 802-863-7572

HIV cases/contacts followed All newly identified infections; prior infections with a current STD.

Method(s) of transmitting confidential patient data: Call POC

Return of disposition/time frame: Yes, two weeks.

### Gonorrhea (GC)

POINT OF CONTACT: Daniel Daltry, Gonorrhea Eliminator (Same as above).

GC cases/contacts accepted and followed: All cases.

Method(s) of transmitting confidential patient data: Call POC during hours of operation.

Return of disposition/time frame: Yes, two weeks

### Chlamydia (CT)

POINT OF CONTACT: Daniel Daltry (Same contact information as listed above).

CT cases/contacts accepted and followed: All cases.

Method(s) of transmitting confidential patient data: Call POC during hours of operation.

Return of disposition/time frame: No

## **VIRGINIA**

Virginia Department of Health

109 Governors St. 2<sup>nd</sup> Floor

Richmond, VA 23219

Hours of Operation: 8:00am – 5:00pm, EST M-F

### Syphilis

POINT OF CONTACT: Kevin Jones

EM: kevin.jones@vdh.virginia.gov

PH: 804 864-7994

FX: 804-864-8052

OR Lynn Curry

EM: priscilla.curry@vdh.virginia.gov

PH: 804-864-8037

OR Angela Hayden

PH: 804-864-8036

EM: angela.hayden@vdh.virginia.gov

Syphilis stages/reactors accepted and followed: All P&S, EL & LL, all clients with a titer of 1:16 or higher, all clients with a titer of 1:8 or lower less than 70 years old, all pregnant females (confirmatory tests negative or positive), all client's 19 years old or younger.

Method(s) of transmitting confidential patient data: Call POC or fax

Return of disposition/time frame: Two weeks

### HIV

POINT OF CONTACT: Same contact information listed above.

HIV cases/contacts followed: All newly identified infections, all prior infections not interviewed, all prior infections with a current STD.

Method(s) of transmitting confidential patient data: Call POC to inform POC of intent to fax.

Return of disposition/time frame: two Weeks

### Gonorrhea (GC)

POINT OF CONTACT: Kevin Jones and Angela Hayden (Same information listed above)

GC cases/contacts accepted and followed: Pregnant females, repeaters (Positive two times within 6 month time period), clients 19 years old or younger infected & untreated.

Method(s) of transmitting confidential patient data: Call POC or fax during hours of operation.

Return of disposition/time frame: Two weeks for pregnant females or repeaters.

### Chlamydia (CT)

POINT OF CONTACT: Kevin Jones and Angela Hayden (Same information as listed above).

CT cases/contacts accepted and followed: Pregnant females, clients 19 years old or younger infected & untreated.

Method(s) of transmitting confidential patient data: Call POC.

Return of disposition/time frame: No

## **VIRGIN ISLANDS**

Virgin Islands Department of Health

1303 Hospital Ground - Suite 3

St. Thomas, V.I. 00802

Hours of Operation: 7:30 am – 3:00 pm , PT

### Syphilis

POINT OF CONTACT: Lavidia Joseph-Brown, STD/HIV Prevention Coordinator

EM: lavidia.joseph-brown@usvi-doh.org

PH: 340- 774-0127

FX: 340 -715-1589 (Secured Fax Line)

Backup: Jasper Lettsome, Administrator STD/HIV/TB Program

EM: jasper.lettsome@usvi-doh.org

PH: 340-774-3168  
FX: 340-715-1589 (Secured Fax Line)

Syphilis stages/reactors accepted and followed: 710/720/730 (primary, secondary, EL).  
Method(s) of transmitting confidential patient data: Call POC, fax, or mail to contact address as listed above. Please be sure to double enveloped.  
Return of disposition/time frame: Seven days

HIV

POINT OF CONTACT: Lavidia Joseph-Brown Same contact information as listed above  
Back-up: Jasper Lettsome, Administrator (Same contact information as listed above)  
HIV cases/contacts followed: Yes  
Method(s) of transmitting confidential patient data: Call POC, fax, or mail to contact address as listed above. Please be sure to double enveloped.  
Return of disposition/time frame: Fourteen days

Gonorrhea (GC)

POINT OF CONTACT: Lavidia Joseph-Brown (Same contact information as listed above)  
Back-up: Jasper Lettsome, Administrator (Same contact information as listed above)  
GC cases/contacts accepted and followed: Yes  
Method(s) of transmitting confidential patient data: Call POC, fax, or mail to contact address as listed above. Please be sure to double enveloped.  
Return of disposition/time frame: Seven days

Chlamydia (CT)

POINT OF CONTACT: Lavidia Joseph-Brown: (Same contact information as listed above).  
Back-up: Jasper Lettsome, Administrator: (Same contact information as listed above)  
CT cases/contacts accepted and followed: Yes  
Method(s) of transmitting confidential patient data: Call POC, fax, or mail to contact address as listed above. Please be sure to double enveloped.  
Return of disposition/time frame: Seven days

**WASHINGTON**

State Of Washington  
STD/TB Services  
P.O Box 47842  
Olympia WA 98504-7842

Hours of Operation: 7:30am – 3:00 pm PT.

STD/HIV Contact Information

STD Telephone #	360 236 3460	
STD Fax #	360 236 3470	(6.30 am – 4pm PDT)
HIV Telephone #	360 236 3455	
HIV Fax #	360 586 5440	(8.30 am – 4pm PDT)

### Syphilis

POINT OF CONTACT: Rayna Halloway

EM: rayna.halloway@doh.wa.gov

PH: 360- 236-3433

Syphilis stages/reactors accepted and followed: All untreated reactors.

Method(s) of transmitting confidential patient data: Call POC.

Return of disposition/time frame: Yes in two weeks.

### HIV

POINT OF CONTACT: Rayna Halloway

EM: rayna.halloway@doh.wa.gov

PH: 360- 236-3433

FX: 360-236-3470

Alternate POC: Ann Bustamante

EM: ann.bustamante@doh.wa.gov

PH: 360-236-3422

HIV cases/contacts followed: All newly identified infections; contacts to HIV.

Method(s) of transmitting confidential patient data: Call POC.

Return of disposition/time frame: Yes, within two weeks

### Gonorrhea (GC)

POINT OF CONTACT: Rayna Halloway (Same contact information as listed above).

GC cases/contacts accepted and followed: Morbidity or untreated or contacts to gonorrhea

Method(s) of transmitting confidential patient data: Call POC.

Hours of Operation: 7:30am – 3:00 pm PT

Return of disposition/time frame: Yes, within two weeks.

### Chlamydia (CT)

POINT OF CONTACT: Rayna Halloway (Same contact information as listed above).

CT cases/contacts accepted and followed: Morbidity or untreated or contacts to Chlamydia.

Method(s) of transmitting confidential patient data: Call POC.

Hours of Operation: 7:30 – 3:00 pm PT

Return of disposition/time frame: No

## **WASHINGTON D.C.**

District of Columbia Department of Health

HIV/AIDS/Hepatitis/STD/Tuberculosis Administration (HAHSTA)

Strategic Information Bureau (SIB)

STD Information Coordination Team (SICT)

899 N. Capitol St. NE, 4<sup>th</sup> Floor

Washington, DC, 20002

Hours of Operation: 9:15 -5:15pm, EST

### STD Contact Information

STD OOH Desk Phone number – 202-727-6408  
STD OOH Desk Fax Number 202-727-4934

### Syphilis

POINT OF CONTACT: Alberta Roye  
Fax record Search requests; 48 to 72 hours turnaround.  
PH: 202-727-6408 (confidential voicemail)  
OR STD OOH Desk, Supervisor Colleen Crowley  
PH: 202-442-4774 (confidential voicemail)  
Syphilis stages/reactors accepted and followed: reactors only.  
Method(s) of transmitting confidential patient data: Call or fax for incoming investigations, positive lab results, dispositions, and contacts  
Return of disposition/time frame: Two weeks from notification.

### HIV

POINT OF CONTACT: HIV Reactor OOH Desk: Paul McCarthy  
PH: 202-671-4959  
HIV cases/contacts followed: Partners, sexual network contacts, and associates.  
Method(s) of transmitting confidential patient data: Positive lab results– Call or fax for incoming investigations, dispositions, and contacts incoming investigations, and dispositions.  
Return of disposition/time frame: Thirty days from the time of notification.

### Gonorrhea (GC)

POINT OF CONTACT: Alberta Roye (Same contact information as listed above)  
OR Colleen Crowley (Same contact information as listed above)  
Method(s) of transmitting confidential patient data: Call or fax for incoming investigations, dispositions, and treatment information.  
GC Accepted and followed: positive lab results only  
Return of disposition/time frame: Fifteen days from notification

### Chlamydia (CT)

POINT OF CONTACT: Alberta Roye (Same contact information as listed above)  
OR Colleen Crowley (Same contact information as listed above).  
CT cases/contacts accepted and followed: Positive lab results.  
Method(s) of transmitting confidential patient data: Call or fax POC.  
Return of disposition/time frame: Fifteen days from notification.

## **WEST VIRGINIA**

West Virginia Dept. of Health and Human Resources  
Division of STD, HIV, and Hepatitis  
350 Capitol St. Room 125  
Charleston, WV 25301

Hours of Operation: 9:00am – 5:00pm EST



### Syphilis

POINT OF CONTACT: Rebecca Neely

Email: [Rebecca.J.Neely@wv.gov](mailto:Rebecca.J.Neely@wv.gov)

PH: 304 558-2195

FX: 304 558-6478

POINT OF CONTACT: Annette Wilborne

EM: [Annette.L.Wilborne@wv.gov](mailto:Annette.L.Wilborne@wv.gov)

PH: 304-558-2195

FX: 304-558-6478

Syphilis stages/reactors accepted and followed: Positives and contacts to primary, secondary early latent however, will not accept late latent.

Method(s) of transmitting confidential patient data: Call, mail or fax. Call, mail or fax for contacts.

Return of disposition/time frame: Yes, two weeks

### HIV

POINT OF CONTACT: Claire Dye

EM: [Claire.E.Dye@wv.gov](mailto:Claire.E.Dye@wv.gov)

PH: 304- 558-2195

FX: 304- 558-6478

HIV cases/contacts followed: All new positives and named contacts.

Method(s) of transmitting confidential patient data: Call or mail only. Call or mail for contacts.

Return of disposition/time frame: Thirty days.

### Gonorrhea (GC)

POINT OF CONTACT: Rebecca Neely or Annette Wilborne (Same contact information as listed above).

GC cases/contacts accepted and followed: Contacts and positives with or without treatment

Method(s) of transmitting confidential patient data: Call, mail or fax. Call, mail or fax for contacts.

Return of disposition/time frame: Two weeks from notification.

### Chlamydia (CT)

POINT OF CONTACT: Rebecca Neely or Annette Wilborne (Same contact information as listed above).

CT cases/contacts accepted and followed: Contacts and positives with or without treatment

Method(s) of transmitting confidential patient data: Call, mail or fax. Call, mail or fax for contacts.

Return of disposition/time frame: None

# WISCONSIN

See below for Milwaukee

1 West Wilson St Room 339  
PO Box 2659  
Madison, WI 53701-2659

Hours of Operation: 8:00am-4:00pm CST

## Syphilis - WISCONSIN (Except Greater Milwaukee Area)

POINT OF CONTACT: Brandon Kufalk

EM: Brandon.Kufalk@wisconsin.gov

PH: 608 261-6390

FX: 608 261-9301

Or Anne Maries Gates

EM: Anne-Marie.Gates@wisconsin.gov

PH: 608 266-7945

FX: 608 261-9301

Syphilis stages/reactors accepted and followed: All stages and reactors.

Method(s) of transmitting confidential patient data: Call POC or fax.

Return of disposition/time frame: Two weeks

## HIV (Wisconsin)

POINT OF CONTACT: Dhana Shrestha

PH: 608-267-5288

FX: 608-266-1288

EM: Dhana.Shrestha@wisconsin.gov

HIV followed: All newly identified and prior infections with reasons for follow up.

Method(s) of transmitting confidential patient data: Call POC or fax.

Return of disposition/time frame: Four weeks

## Gonorrhea (GC) (Wisconsin)

POINT OF CONTACT: Anne Maries Gates (Same contact information as listed above).

Or: Brandon Kufalk (Same contact information as listed above).

GC cases/contacts accepted and followed: All cases are accepted and will be sent to local health department. Follow-up depends on local health department rules.

Method(s) of transmitting confidential patient data: Call POC or fax.

Return of disposition/time frame: If follow-up is required, it will be returned in two weeks.

## Chlamydia (CT) (Wisconsin)

POINT OF CONTACT: Anne Maries Gates (Same contact information as listed above).

Or Brandon Kufalk (Same contact information as listed above).

CT cases/contacts accepted and followed: All cases; these will be sent to local health department. Follow-up depends on local health department rules.

Method(s) of transmitting confidential patient data: Call POC or fax.

Return of disposition/time frame: If follow-up is required, it will be returned in two weeks

## **MILWAUKEE**

Keenan Central Health Clinic  
3200 N 36<sup>th</sup> St  
Milwaukee, WI 53216

Hours of Operation: 8:00am-4:00pm CST

### Syphilis

POINT OF CONTACT: Helen White

EM: HEWHITE@milwaukee.gov

PH: 414 286-8055

FX: 414 286-8173

Syphilis stages/reactors accepted and followed: All stages and reactors accepted and followed.

Method(s) of transmitting confidential patient data: Call POC or fax.

Return of disposition/time frame: Two weeks

## **WYOMING**

Wyoming Dept of Health, Communicable Disease Section  
Wyoming Department of Health, Preventive Health & Safety  
5101 Yellowstone Road, Suite 510, Cheyenne, WY 82002  
Hours of Operation: 8:00am to 3:00pm, M-F

### Syphilis:

POINT OF CONTACT: Julie Tarbuck

EM: julie.tarbuck@wyo.gov

PH: 307-777-7953

FX: 307-777-5279 (Confidential)

Syphilis stages/reactors accepted and followed: Newly diagnosed and/or untreated.

Method(s) of transmitting confidential patient data: Fax POC.

Return of disposition/time frame: Only as requested.

### HIV

POINT OF CONTACT: Cheryl Corbin

EM: cheryl.corbin@wyo.gov

PH: 307-777-7719

HIV cases/contacts followed: All newly diagnosed, CD4 and Viral Load reports.

Method(s) of transmitting confidential patient data: Call POC

### Gonorrhea (GC)

POINT OF CONTACT: Julie Tarbuck

EM: julie.tarbuck@wyo.gov

PH: 307-777-7953

GC cases/contacts accepted and followed: Newly diagnosed and/or untreated.

Method(s) of transmitting confidential patient data: Confidential Fax: 307-777-5279

Return of disposition/time frame: Only as requested.

### Chlamydia (CT)

POINT OF CONTACT: Julie Tarbuck (Same contact information as listed above).

CT cases/contacts accepted and followed: Infected and/or untreated.

Method(s) of transmitting confidential patient data: Confidential fax: 307-777-5279.

Return of disposition/time frame: Only as requested.

## **Guidelines for the Use of Facsimile Machines\***

Although facsimile (fax) equipment and software can enhance the quality of health care by facilitating rapid transmission of health information, this same mode of transmission opens up the possibility that information will be misdirected or intercepted by persons for whom access is not intended or authorized. In recent years, numerous reports have described events wherein patient health records were inadvertently faxed to a wrong location (e.g., bank or retail store) rather than the intended recipient. The following recommendations will help minimize the risks associated with use of facsimile machines.

- Establish fax policies and procedures based on federal guidelines, state laws and regulations, and consultation with legal counsel, as needed.
- Take reasonable steps to ensure that the fax transmission is sent to the intended destination. As possible, pre-program and periodically audit and test destination numbers to eliminate errors in transmission from misdialing and outdated fax numbers. Periodically, remind frequent recipients of PII to notify the program of any changes in fax number. Train staff to double check the recipient's fax number before pressing the 'send' key.
- Provide education and training to staff on the program's fax policies and procedures. This includes educating private providers and laboratories that report information to public health programs. Take reasonable operational safeguards to alert staff of faxing procedures. For example, affix brightly colored stickers to fax machines reminding staff of key fax policies (e.g., need for a cover sheet; verification of recipient's fax number; and procedures to implement if an incoming fax has been received in error).
- Require all fax communications be sent with a cover sheet that includes name and contact information of the sender and the recipient, confidentiality disclaimer statement, and instructions on what to do if the document is received in error (see Sample Confidentiality Disclaimer below).
- If a fax transmission fails to reach the recipient, check the internal logging system of the fax machine to obtain the number to which the transmission was sent. If the sender becomes aware that a fax was misdirected, contact the receiver and ask that the material be returned or destroyed. Investigate misdirected faxes as a risk management occurrence or security incident, inform the ORP, and log the incident for remediation/mitigation.
- Locate fax machines in secure areas.

- Ensure that data security policies include procedures for maintaining and disposing of paper fax transmissions.

*\*The **Guidelines for the Use of Facsimile Machines** were originally published on p. 61 (Appendix F) of the **Data Security and Confidentiality Guidelines**. A complete copy of the Data Security and Confidentiality Guidelines is available at:*  
<http://www.cdc.gov/nchhstp/programintegration/Data-Security.htm>

## US States and Capitol Abbreviations

<b>US States and Capitol Abbreviations</b>			
<b>State</b>	<b>Standard Abbreviation</b>	<b>Postal Abbreviation</b>	<b>Capital City</b>
<u>Alabama</u>	Ala.	AL	Montgomery
<u>Alaska</u>	Alaska	AK	Juneau
<u>Arizona</u>	Ariz.	AZ	Phoenix
<u>Arkansas</u>	Ark.	AR	Little Rock
<u>California</u>	Calif.	CA	Sacramento
<u>Colorado</u>	Colo.	CO	Denver
<u>Connecticut</u>	Conn.	CT	Hartford
<u>Delaware</u>	Del.	DE	Dover
<u>Florida</u>	Fla.	FL	Tallahassee
<u>Georgia</u>	Ga.	GA	Atlanta
<u>Hawaii</u>	Hawaii	HI	Honolulu
<u>Idaho</u>	Idaho	ID	Boise
<u>Illinois</u>	Ill.	IL	Springfield
<u>Indiana</u>	Ind.	IN	Indianapolis
<u>Iowa</u>	Iowa	IA	Des Moines
<u>Kansas</u>	Kans.	KS	Topeka
<u>Kentucky</u>	Ky.	KY	Frankfort
<u>Louisiana</u>	La.	LA	Baton Rouge
<u>Maine</u>	Maine	ME	Augusta
<u>Maryland</u>	Md.	MD	Annapolis
<u>Massachusetts</u>	Mass.	MA	Boston
<u>Michigan</u>	Mich.	MI	Lansing
<u>Minnesota</u>	Minn.	MN	St. Paul

<u>Mississippi</u>	Miss.	MS	Jackson
<u>Missouri</u>	Mo.	MO	Jefferson City
<u>Montana</u>	Mont.	MT	Helena
<u>Nebraska</u>	Nebr.	NE	Lincoln
<u>Nevada</u>	Nev.	NV	Carson City
<b>State</b>	<b>Standard Abbreviation</b>	<b>Postal Abbreviation</b>	<b>Capital City</b>
<u>New Jersey</u>	N.J.	NJ	Trenton
<u>New York</u>	N.Y.	NY	Albany
<u>North Carolina</u>	N.C.	NC	Raleigh
<u>North Dakota</u>	N.D.	ND	Bismarck
<u>Ohio</u>	Ohio	OH	Columbus
<u>Oklahoma</u>	Okla.	OK	Oklahoma City
<u>Oregon</u>	Ore.	OR	Salem
<u>Pennsylvania</u>	Pa.	PA	Harrisburg
<u>Rhode Island</u>	R.I.	RI	Providence
<u>South Carolina</u>	S.C.	SC	Columbia
<u>South Dakota</u>	S.D.	SD	Pierre
<u>Tennessee</u>	Tenn.	TN	Nashville
<u>Texas</u>	Tex.	TX	Austin
<u>Utah</u>	Utah	UT	Salt Lake City

<u>Vermont</u>	Vt.	VT	Montpelier
<u>Virginia</u>	Va.	VA	Richmond
<u>Washington</u>	Wash.	WA	Olympia
<u>West Virginia</u>	W.Va.	WV	Charleston
<u>Wisconsin</u>	Wis.	WI	Madison
<u>Wyoming</u>	Wyo.	WY	Cheyenne

# Abbreviations of US Districts & Territories

US Districts and Territories			
<u>Subdivision</u>	<u>Standard Abbreviation</u>	<u>Postal Abbreviation</u>	<u>Capital City</u>
American Samoa	n/a	AS	Pago Pago
District of Columbia	D.C.	DC	Washington
Federated States of Micronesia	FSM	FM	Palikir
Guam	Guam	GU	Hagatna
Marshall Islands	n/a	MH	Majuro
Northern Mariana Islands	n/a	MP	Saipan
Palau	Palau	PW	Koror
Puerto Rico	P.R.	PR	San Juan
Virgin Islands	V.I.	VI	Charlotte Amalie